



VILLAGE OF BARRINGTON

GENERAL INFORMATION Permit Submittal Requirements

1. A complete application for construction permit, which project address, property owner, type of work, estimated cost of work, all contractors and signature of owner or agent. **Please note that incomplete applications will not be accepted without a sufficient number of accompanying documents.**
2. For work valued over \$5,000.00 we may require the plans to bear the stamp of a State of Illinois registered architect or structural engineer. **Five sets of architectural plans and specifications and five copies of the plat of survey are required.** The plat of survey requirement may be waived by the Director of Building and Planning if an accurate site plan is submitted. The plat of survey or site plan must include the following:
 - Show the location of the proposed work; Include setbacks from property lines for all structures; show all platted easements.
 - Show all existing and proposed underground utilities that will be affected by the proposed work.
 - **Provide existing and proposed topographic survey for the site that will be affected by the proposed work. Show all grading and drainage that will be affected by the proposed work, and all new proposed grading and drainage. Contact the Village Project Manager at 381-7903 with any questions.**
 - Show all public trees and all neighboring trees within fifty (50) feet of the proposed work. Show the location and size of all such trees. [Note that size is the diameter of trees at 4.5 feet above grade. Contact the Village Forester at 381-7903 with any questions.
 - Show or describe a tree protection plan for all trees that will be affected by work within their critical root zones. [Note that the critical root zone is the area within the “dripline” of the tree.] Contact the Village Forester at 381-7903 with any questions.
3. Fire suppression and fire alarm permits are issued separately from building permits. Contact the Department of Building & Planning for submittal requirements.
4. Any alteration or extension of plumbing requires compliance with the State of Illinois Plumbing Code. This includes providing for adequate water service pipe, meter and backflow protection. A completed Water Service Review form must be submitted with the permit application when any alteration or extension of plumbing is planned.
5. The Village of Barrington requires compliance with the following codes:

2000 International Building Code, with amendments	2000 International Energy Conserv. Code with amendments
2000 International Residential Code, with amendments	2000 International Fire Code, with amendments
2000 International Mechanical Code	2000 International Fuel Gas Code
1996 National Electrical Code, with amendments	Illinois State Plumbing Code, with amendments
6. All commercial, industrial and multifamily construction or remodeling affecting exterior appearance must obtain a Certificate of Approval from the Architectural Review Commission before a permit can be issued. Exterior work within the Historic Preservation Overlay District requires a Certificate of Appropriateness. Contact the Department of Building and Planning for more information.
7. Many building permits require a cash bond to be posted, to assure that the work will be properly completed and Village property is not damaged. Contact the Dept. of Building & Planning for details.
8. On certain permits, it may be necessary to create an escrow account to cover the cost of consultants or outside plan review contractors. This is often the case with fire suppression permits, elevators and larger commercial projects. Contact the Department of Building & Planning for details.

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