

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, April 22, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:04 p.m. on Monday, April 22, 2019 at the Village Hall, 200 South Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jim Daluga, Todd Sholeen, Jennifer Wondrasek, Jeff Janssen, Ryan Julian, and President Karen Darch. Trustee Jason Lohmeyer arrived at 6:07 p.m. The following personnel also attended the meeting: The following personnel also attended the meeting: Kate Duncan, Trustee-Elect; Emily Young, Trustee-Elect; Jeff Lawler, Village Manager; Patty Dowd Schmitz, Communications and Events Director; Greg Summers, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jim Arie, Fire Chief; Dave Dorn, Police Chief; Jason Hayden, Director of Financial Services; and Jim Bateman, Attorney. The following guests also attended the meeting: Beth Raseman; Peer Lykke; Jack Schaefer; Tom Malia; Steve MacGregor; Claire Leninger; Jim Peterson; Nick Howard; Al Willer; Crystal DiDomenico; Brian Schultz; Matt Downing; and Bob Susnjara, reporter.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

MINUTES

Included on the agenda are minutes from the April 8, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Daluga and seconded by Trustee Janssen to approve the minutes of the April 8, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, absent; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

Included on the agenda are minutes from the April 15, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Sholeen to approve the minutes of the April 15, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, absent; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

Included on the agenda are minutes from the April 16, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Janssen to approve the minutes of the April 16, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, absent; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:

- a) Peer Lykke addressed the group regarding issues with the Barrington Historical Museum. He indicated that he has requested information many times with no response from the museum. The following is a summary of some of the concerns with the museum: finances and governance; donations to the museum collection; storage and archive conditions; and public safety. A Concerned Citizens Committee was formed in 2017 to address these issues.
- b) Steve MacGregor addressed the group relative to the proposed changes to the Historic Overlay District. He is in support of the changes to make it an appearance district. There are aspects of the Historic Overlay District requirements that are putting severe financial burdens on residents in the district. Homeowners in the Historic Overlay District who wish to renovate their homes need more flexibility to use new materials which will make removal and replacement less costly.
- c) Nick Howard addressed the group regarding the Historic Overlay District. He is in support of moving it to an appearance district.

- d) Crystal DiDomenico addressed the group regarding the Historic Overlay District. She is a local realtor and a member of the Architectural Review Commission. She is concerned with the financial burdens on residents in the Historic Overlay District who want to renovate their homes. More flexibility is needed regarding the selection of replacement materials.
- e) Tom Malia addressed the group regarding issues with the Barrington Historical Museum. He indicated that the organization is not operating within its own by laws. Several examples were cited. Trustee Daluga requested a copy of the by laws from T. Malia and P. Lykke.

Barrington Historical Museum. Overview - Village President Karen Darch has recently received several letters from concerned residents regarding lack of access to historical artifacts and materials at the Barrington Historical Museum. There has been a lack of communication and open dialogue with the officers of the museum. In their letters, these individuals have asked if the Village of Barrington might be of help in communicating with the Museum.

Summary – After reviewing the concerns of citizens, President Darch indicated that she will send a letter to the officers of the Barrington Historical Museum. The purpose of this letter will be to review the concerns received from residents. Additionally, a request will be made to have the officers of the Barrington Historical Museum contact her as soon as possible so that all community stakeholders can meet to discuss the above-mentioned concerns. The goal of these discussions with the Barrington Historical Museum will be to improve access and services being provided by the museum. The plan would be to form a working group to address needed improvements.

Future and Current Agenda Items

April 22, 2019

Jeremie Lukowicz, Director of Public Works covered the following topics:

- a. **Purchase Fleet Vehicle:** The FY 2019 Budget includes funds to purchase one (1) new 2019 Ford F-350 4X2 cab and chassis in combination with one (1) service body for the Public Works Department. The current budget line item does not contain sufficient funds to properly outfit the truck to suit our current needs and into the future. Staff is requesting the Village Board consider allocating additional funds. The current budget includes \$40,000.00. An additional \$30,000.00 for a total of \$70,000.00 is necessary to cover the purchase of one (1) new 2019 Ford F-350 4x2 cab and chassis with a Monroe service body. The new truck will replace an older antiquated one.
- b. **Mailbox Replacement Policy:** The Village of Barrington Public Works Department Mailbox Replacement Policy needs to be revised to reflect current costs and standards. The revised Policy will provide \$100 in lieu of the Village replacing the damaged mailbox. The resident will still have the option to have the Village replace the damaged mailbox. Also, the revised Policy provides directions for installation consistent with current United States Postal Service (USPS) mailbox installation standards.
- c. **Lift Station I Engineering Contract:** Baxter & Woodman Consulting Engineers, the construction engineering firm overseeing the lift station project, is requesting to amend the agreement for observation services from 60 hours to 136 hours for the lift station project. The additional hours requested will be used observing the lift station construction verifying that the lift station is constructed according to approved engineering plans. Baxter & Woodman is requesting a \$9,880.00 increase for their services. The not to exceed amount will increase to \$35,415.00.

May 20, 2019

- a. **Environmental Advisory Committee. Overview** - Included on the agenda is a draft resolution establishing an Environmental Advisory Committee. The Committee will work with the Village Board and staff to develop and make recommendations on the Village's support of existing environmental initiatives and to develop and implement further environmental and sustainability programs. In addition, the Committee will coordinate such programs with other resources and organizations in the Barrington community.

Summary – President Darch discussed this topic. Trustee Daluga indicated that the Board of Trustees will need to provide direction to this committee on an ad hoc basis after the committee is formed.

Updates

- a. **Projects:**

1) Greg Summers covered the following topics: A) The intersection of Route 14 and Klingenberg Lane – a traffic study will need to be performed to assess the turning options. The cost of this study is approximately \$15K. B) The fencing at the Roslyn Meadows construction site – Improved fencing at this site will be addressed this week at this site. G. Summers will follow up and communicate with Sheila Feltz, who spoke at the April 15, 2019 COW regarding this construction site safety issue.

2) Jeff Lawler – A meeting is needed with Dior Builders relative to the Glen Crest development in Inverness. This is concerning design issues and options for a gravity system or a lift station in the development. J. Lawler to follow up.

- b. **Administrative:** None
- c. **Intergovernmental Organizations:** None
- d. **Community Recognitions:** None
- e. **Committee Reports:** None
- f. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None.
- b. **Barrington’s White House (BWH) Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Lohmeyer moved and Trustee Janssen seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, April 22, 2019. The time was 7:38 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 8:00 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Janssen and seconded by Trustee Sholeen to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, April 22, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:58 p.m.

Tony Ciganek, Village Clerk