

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, May 20, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:02 p.m. on Monday, May 20, 2019 at the Village Hall, 200 South Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jim Daluga, Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Jeff Janssen, Ryan Julian, and President Karen Darch. The following personnel also attended the meeting: Kate Duncan, Trustee-Elect; Emily Young, Trustee-Elect; Jeff Lawler, Village Manager; Patty Dowd Schmitz, Communications and Events Director; Greg Summers, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jim Arie, Fire Chief; Dave Dorn, Police Chief; Jason Hayden, Director of Financial Services; Melanie Marcordes, Assistant to the Village Manager; and Jim Bateman, Attorney. The following guests also attended the meeting: Bob Susnjara, reporter; Jennifer Lucas; Brian Schultz; and Melissa Haniff.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

MINUTES

Included on the agenda are minutes from the May 6, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Wondrasek to approve the minutes of the May 6, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:

- a) Jennifer Lucas provided comments regarding the Ad Hoc Environmental Advisory Committee. She indicated that she would be bringing ideas to the Committee for consideration. The first idea to consider would be an electric car charging station for the Village. She also mentioned that there are potential volunteers to do fund raising for these types of projects.

**Future and Current Agenda Items
May 20, 2019**

- a. **Disposal of Surplus Property:** The Police Department has accumulated property that will need to be disposed of. The excess property is no longer needed/required and should be sold, donated, or disposed of as scrap or waste.
- b. **Commuter Parking System Revisions: Overview** - At the May 6, 2019 Committee of the Whole meeting, a discussion of prospective changes to the Village's commuter parking system occurred. These changes have become feasible due to the purchase of the First Church of Christ Scientist Parking Lot. Based on the direction provided by the Village Board at the May 6, 2019 Committee of the Whole meeting, an Ordinance was developed by Attorney Jim Bateman that will implement the revisions. The Ordinance outlines the proposed revisions to the commuter parking regulations. **Summary** – President Darch led this discussion topic.

June 10, 2019

- a. **Convert Parking Fareboxes to Pay by License Plate System: Overview** - The Police Department has purchased a new parking regulation enforcement system that allows the Department to enforce the Village's parking regulations by scanning the license plates of parked vehicles. This new system will not currently work in the train station commuter parking lots because the payment of the daily fee in these lots is tied to a parking stall number rather than a license plate. In order to enable the new system to work in the commuter lots, the Village needs to convert the existing parking fareboxes to a pay by license plate system. **Summary:** J. Hayden and D. Dorn led the discussion for this item.
- b. **2019 Road Patching Program: Overview** - The Village's 2019 Road Patching Program was released for bid on April 11, 2019, with bids due on May 2, 2019. The results are summarized on the attached agenda report. **Summary:** G. Summers led this topic.

- c. **FOIA Designation:** As of January 1, 2010, the Freedom of Information Act (FOIA), as amended, requires the Village to designate one or more FOIA Officers to act on behalf of the Village. Each department has selected key staff members to act as FOIA Officers. Due to recent staffing changes, it is desirable that this designation be updated. Included on the agenda is a resolution designating FOIA officers.
- d. **Liquor Code Amendment:** Brian McManus (Remember Charlottes) has made application for a liquor license for Little Mac Adventures, LLC d/b/a Remember Charlotte's at 301 West Northwest Highway. Little Mac Adventures, LLC has applied for a Class 1-A license (on-premise liquor consumption). If the Board approves the issuance of the above referenced classes, the attached Ordinance will add a Class 1-A to the number of liquor licenses in the Village. The Police Department has completed its background check of Brian and Dena McManus and Little Mac Adventures and no issues were found.

Updates

a. **Projects:**

- 1) J. Arie provided an update regarding tonight's resolution to authorize de-funding the Fire Department part-time program. He indicated that he had spoken to the individuals in the program and that they understood the rationale of this resolution.
- 2) J. Hayden indicated that the Comprehensive Annual Financial Report (CAFR) would be presented on 6/24/19.
- 3) G. Summers provided an update regarding the ComEd pole that has been installed on Cook St. and Hillside. Several citizens have complained about this installation due to the large size of the transformer mounted on the pole.
- 4) J. Lukowicz indicated that a tour of the wastewater treatment facility would be held at Public Works on Monday, 6/3/19. There is a Special COW on that date.

b. **Administrative:** None

c. **Intergovernmental Organizations:** None

d. **Community Recognitions:** None

e. **Committee Reports:** None

f. **Legislative Matters:** None

Recurring Agenda Items

a. **Financial Reports:** None.

b. **Barrington's White House (BWH) Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Janssen moved and Trustee Lohmeyer seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Daluga, aye; Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, aye; and Trustee Julian, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, April 22, 2019. The time was 6:44 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 7:44 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Julian to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, May 20, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:43 p.m.

Tony Ciganek, Village Clerk