

**MINUTES OF THE MEETING OF  
THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE OF BARRINGTON  
For Monday, July 15, 2019**

**CALL TO ORDER**

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:03 p.m. on Monday, July 15, 2019 at Barrington Village Hall, 200 S. Hough Street, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Jennifer Wondrasek, Jeff Janssen, Kate Duncan, Emily Young, and President Karen Darch. Trustee Todd Sholeen was absent. The following personnel also attended the meeting: Scott Anderson, Village Manager; Patty Dowd Schmitz, Communications and Events Director; Jennifer Tennant, Development Services; Marie Hansen, Acting Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jason Hayden, Director of Financial Services; Allison Chmelik, Financial Services; Shelley Henn, Financial Services; Jessica Tapia, Financial Services; Melanie Marcordes, Assistant to the Village Manager; Dave Dorn, Police Chief; Jim Arie, Fire Chief; Greg Keegan, Assistant Fire Chief; and Jim Bateman, Attorney. The following guests also attended the meeting: Jennifer Lucas; Jim McGrath; Jeff LeBeda from Fire Services, Inc.; and Jamie Wilkie, representing Lauterbach and Amen, LLP.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:**

Jim McGrath provided the following two updates: 1) There is an upcoming presentation on July 23, 2019 at the Barrington Area Library titled "Make Barrington More Welcoming to the LGBTQ Community"; 2) There is an upcoming training session during the week of July 22, 2019 regarding the Illinois Firearms Restraining Order Act.

**MINUTES**

Included on the agenda are minutes from the July 1, 2019 Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Duncan and seconded by Trustee Young to approve the minutes of the July 1, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, absent; Trustee Wondrasek, aye; Trustee Janssen, aye; Trustee Duncan, aye; Trustee Young, aye. President Darch declared the motion passed.

**Comprehensive Annual Financial Report (CAFR):** Jason Hayden and Allison Chmelik provided a detailed presentation regarding the Village's financial statements. They thoroughly reviewed the annual report. The Certificate of Achievement for Excellence in Financial Reporting was once again received from the Government Finance Officers Association.

**Current and Future Agenda Items  
July 15, 2019**

- a. **Tuckpointing at Public Works Wastewater Treatment Plant Chlorine Storage Building. Overview:** Both the chlorine building and the sludge holding tank have extensive damage to their brick, mortar, and concrete. Approving a tuckpointing contract with Olsen Tuckpointing Company will allow repairs to be made to prevent more damage from occurring and to extend the life of both facilities. Staff solicited quotes from qualified contractors, with Olsen Tuckpointing offering the lowest bid of \$42,715.00. This project is an approved 2019 budgeted item. **Summary:** J. Lukowicz led this discussion topic.
- b. **Purchase of New Ambulance. Overview:** Ambulance #4 is scheduled for replacement in FY 2020. Staff has obtained a contract price of \$286,789.00 from Fire Service, Inc. that is good until September 2019, with delivery expected in 2020. Our newest ambulance was also purchased from Fire Service, Inc. in 2016. The current Ambulance #4 was originally purchased in 2004 and is now 15 years old, far beyond its normal service life expectancy of 8 to 10 years. This vehicle has posed many reliability problems over the years and we have experienced a lengthy track record of expensive maintenance and repair problems. Two of the Village's three ambulances are staffed and equipped as front-line ambulances. The third ambulance (A4) is used as a reserve, affording the Village the opportunity to have one ambulance out of service for preventive and routine maintenance, while still being able to operate and staff two ambulances at all times. With this purchase, the oldest ambulance purchased in 2008 will be now be used as the reserve. **Summary:** J. Arie provided information regarding this discussion topic.

## August 19, 2019

- a. **140 Hilltop Ave Drainage Variation Request:** The property at 140 Hilltop Avenue has requested a variance from Village Code Section 9-8-4:B so as to allow for stormwater discharge from the property to drain within Village right-of-way. Section 9-8-4:B of Village Code requires all stormwater discharge systems to outlet within the Lot Setbacks as defined by Village Zoning Regulations. Due to a number of site-specific conditions, the owners of 140 Hilltop have struggled to discharge drainage from their property within the defined lot setbacks without creating adverse drainage conditions to their home. In order to alleviate these adverse conditions, the property owners of 140 Hilltop are requesting review of a variance of the Storm and Surface Water Runoff code for their property, subject to specific conditions identified in the attached agenda memo.

## Updates

- a. **Projects:**
- b. **Administrative:**
  - Gewalt Hamilton Engineering Contract:** Due to the departure of the Development Services Director and the Maternity Leave of the Assistant Development Services Director, the Village Engineer will be Acting Director of Development Services through early October. This Village Engineer position plays a critical role in the Development Services Department overseeing building permits, managing, directing and organizing the day to day operations for all Village engineering and infrastructure projects, reviewing and approving plans and specifications developed by engineers and architects for both public projects and private developments, and the position also oversees the Engineering Project Manager. To ensure that with additional responsibilities, there is opportunity to delegate permit and other engineering review as necessary, Staff proposes to utilize consultant services on an as-needed basis.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

## Recurring Agenda Items

- a. **Financial Reports (Bond Records Compliance):** In August of 2010 a Resolution was approved by the Village Board that established the Village Treasurer as the Bond Records Compliance Officer and required periodic reports to the Board on the status of outstanding bond issuances. The Financial Services Department retains documentation related to all of the bond issues and will respond appropriately to any request for information related to any outstanding bond issue. The Village's continuing disclosure report was filed with the Municipal Securities Rulemaking Board (MSRB) on June 26, 2019 and is included with the attached agenda report.
- b. **BWH Report:** None.

## CLOSED SESSION:

CONSIDERATION RE: Trustee Janssen moved and Trustee Wondrasek seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, absent; Trustee Wondrasek, aye; Trustee Janssen, aye; Trustee Duncan, aye; Trustee Young, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, July 15, 2019. The time was 7:41 p.m.

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## RESUMPTION OF PUBLIC PORTION OF THE MEETING

**The public portion of the meeting resumed at 8:02 p.m.**

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

## **ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Janssen and seconded by Trustee Wondrasek to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, July 15, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 8:03 p.m.

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Tony Ciganek, Village Clerk