

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, August 5, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, August 5, 2019 at Barrington Village Hall, 200 S. Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Jeff Janssen, Emily Young, and President Karen Darch. Trustees Kate Duncan and Jeff Janssen were absent. The following personnel also attended the meeting: Scott Anderson, Village Manager; Patty Dowd Schmitz, Communications and Events Director; Marie Hansen, Acting Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jason Hayden, Director of Financial Services; Melanie Marcordes, Assistant to the Village Manager; Tom Gilbert, IT Support; Heather McGovern, Human Resources; John Burke, Assistant Police Chief; Jim Arie, Fire Chief; Ted Clark, Attorney; and Jim Bateman, Attorney. The following guests also attended the meeting: Mike Moran; Zach Witt; Jennifer Lucas; and Jim McGrath.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:

- 1) Jim McGrath discussed the Greenest Region Compact (GRC). He mentioned the upcoming 2020 Comprehensive Plan. Since this plan will be underway soon, the Ad Hoc Environmental Advisory Committee should review the GRC and consider programs and opportunities in the GRC to include in the 2020 Comprehensive Plan. Additionally, he asked whether the word "Sustainability" could be added to the title of the Ad Hoc Environmental Advisory Committee.
- 2) Zach Witt indicated that he is an electric vehicle owner. He would like to have a charging station installed in the Village.

MINUTES

Included on the agenda are minutes from the July 15, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Young to approve the minutes of the July 15, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, absent; Trustee Duncan, absent; Trustee Young, aye. President Darch declared the motion passed.

Discussion Re: Chipper Dispatch Policy. Overview - The Village dispatches its chipper for the purpose of collecting residential downed trees, branches, and brush for various reasons throughout the year. This policy more clearly defines for the residents when the chipper will be dispatched for both regularly scheduled chipping as well as emergency clean-up. Regularly scheduled chipping will occur in January for Christmas trees, typically in May for a spring collection, and typically in October for a fall collection. Any emergency clean-up will occur on an as-needed basis primarily based on wind speed and time of year. **Summary** – J. Lukowicz led this discussion. J. Lohmeyer and S. Anderson also provided inputs. The policy is to be formalized and posted when approved.

**Future Agenda Items
August 19, 2019**

- a. **Purchase G-Suite:** T. Gilbert reviewed this discussion topic. The Village of Barrington is seeking to switch from on-premise Microsoft Exchange Server to cloud-based G-Suite productivity software purchased from Cloudbakers. The cost of implementing G-Suite is \$21,680 for FY 2019 and is \$6,000 under budget. G-Suite offers several benefits, including lower long-term costs, unlimited email and data storage, easy file sharing, and an existing email archiver. Staff created a team of users from each department to review the pros and cons of using G-Suite versus Microsoft and is recommending the purchase of the cloud-based G-Suite productivity software.
- b. **Gewalt Hamilton – Smoke Testing:** J. Lukowicz reviewed this topic In an effort to better maintain the Village's underground infrastructure, reduce inflow and infiltration (I/I), and enhance the Village's GIS mapping Gewalt Hamilton Associates, Inc. (GHA) has provided a contract to assess the sanitary sewers and collect information on the sanitary sewers, storm sewers, and water mains. Due to the size of the Village, it is cost-prohibitive to do the entire Village at one time. This contract would evaluate approximately 1/5 of the Village. The sanitary sewers will be

cleaned, televised, and smoke tested to determine any defects and recommended repairs. The GIS mapping of the sanitary sewers, storm sewers, and water mains would provide more accurate maps and elevations of the system.

- c. **Village Hall HVAC Project:** J. Lukowicz led the review of this item. Due to the age and condition of the Village Hall's HVAC systems, they are not operating properly and are no longer economically feasible to repair. As part of the 2019 budget, staff recommended that the HVAC systems at Village Hall be replaced, rather than be repaired again. Staff advertised for and received three (3) sealed bid proposals. All three bid proposals were substantially higher than the Village's 2019 budgeted amount for the project and the two lowest bids did not follow bid specifications. Therefore, staff is proposing that all bids submitted be rejected.

Updates

- a. **Projects:**
Streetscape Banners: Patty Dowd Schmitz provided an update on the fading and replacement of the streetscape banners. A UV blocking agent was not used when the banners were originally made. The supplier will redo the banners at no additional cost.
- b. **Administrative:**
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Sholeen moved and Trustee Wondrasek seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Janssen, absent; Trustee Duncan, absent; Trustee Young, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, August 5, 2019. The time was 6:36 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 9:24 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Wondrasek to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, August 5, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 9:58 p.m.

Tony Ciganek, Village Clerk