

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, October 28, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:03 p.m. on Monday, October 28, 2019 at Barrington Village Hall, 200 S. Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. Trustee Jason Lohmeyer arrived at 6:06 p.m. The following personnel also attended the meeting: Scott Anderson, Village Manager; Patty Dowd Schmitz, Communications and Events Director; Marie Hansen, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jim Arie, Fire Chief; Ryan Powal, Police Officer; Jason Hayden, Director of Financial Services; and Jim Bateman, Attorney. Additionally, Steve Sadin, reporter, attended the meeting.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are minutes from the October 14, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Moran and seconded by Trustee Sholeen to approve the minutes of the October 14, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, absent; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

Current Agenda Items

October 28, 2019

- a-c. Tax Levies:** Illinois Statute requires the Village to estimate its annual Real Estate Tax Levy at least 20 days in advance of the adoption of the Levy Ordinance. For the 2019 property tax levy (collected in 2020), the total levy, which includes the Fire Pension PA 93-0689 Levy (exempt from the Property Tax Extension Limitation Law or PTELL), will increase by an estimated 4.08% if the estimate is approved as the final 2019 Levy. The estimated Operating Funds Levy (the portion of the levy subject to PTELL or "Tax Caps") is projected to increase 3.66%. The 2019 Levy will be the first increase in the Levy since the 2016 Levy because the retirement of bonds that were issued in 1998 and 1999 for the construction of Village Hall and the Public Safety Building caused the 2017 and 2018 Levies to decrease. As a result of the Debt Service Levy reduction, in 2019, Barrington taxpayers will be paying 12.47% less in property taxes to the Village than they did in 2016.
- d. Pension Fund Consolidation:** Included on the agenda is a resolution urging the General Assembly to enact Public Safety Pension Fund consolidation. The reform and consolidation of the state's more than 650 downstate and suburban public safety pension funds has been, and remains, Illinois Municipal League's (IML) top legislative priority.
- e&f. CUSD 220 IGAs:** The proposed updated Intergovernmental Agreement's (IGA's) outline the School Resource Officer (SRO) position assigned to Barrington High School as well as our reciprocal reporting agreement with CUSD 220. The agreements will help the village, police department and the school district in increasing the overall safety at Barrington High School. The Barrington School Board has approved and signed the IGA's in their current form.
- g. Purchase Rock Salt:** Staff is seeking Village Board approval to purchase rock salt from the Illinois Department of Central Management Services Office for the 2019/2020 winter season. The Illinois Department of Central Management Services annually opens sealed competitive bids for the purchase of bulk rock salt for local municipalities for the upcoming winter season. The State confirmed that they will provide Barrington with the requested allotment of 1,800 tons of rock salt for the 2019/2020 snow and ice season, based on the delivery price of \$96.25 per ton. This is a 42% increase from last year's price of \$68.21 per ton delivered. This year's vendor is Compass Minerals America, Inc. The increase is due to last

year's winter season depleted stockpiles, and production has not been able to bring them back to normal levels. Funds have been budgeted in the 2019 budget and are proposed in the 2020 budget to cover the purchase of rock salt.

- h. Cook County Health Inspection Services:** The Cook County Health Department provides inspections for food service establishments in the Cook County portion of the Village of Barrington. Annually, we enter into an agreement with Cook County, which commences on December 1st and extends through November 30th of the following year. There are no changes to the terms of the agreement as compared to prior years. The Board of Trustees must pass a Resolution authorizing President Darch to sign the intergovernmental agreement with Cook County. Last year we were charged a rate of \$100.00 per inspection for this service. This year the county is proposing the same rate of \$100.00 per inspection; marking the fifth year in a row with no rate change. Note also that the Village is reimbursed by the food service establishments for all inspection costs.

November 11, 2019

- a. DS Part-Time Administrative Assistant:** The Development Services part-time Administrative Assistant tendered her resignation effective June 5, 2019 to accept a full-time administrative position in the private sector. Development Services administrative tasks include accepting, inputting and issuing permits, scheduling inspections, FOIA responses, answering and directing phone calls, following up on JULIE Locates submitted for work that has not been issued a permit, coordinating inspection result notifications, ARC, PC and ZBA minutes and scanning of documents into the Village's Laserfische document management system. In order to achieve these tasks, maintain permit review timelines, and provide full time front desk coverage a part-time Administrative Assistant is required in addition to the already staffed full time Office Assistant position.
- b. 2020 Committee of the Whole/ Board of Trustees Schedule:** Included on the agenda for discussion are the draft meeting dates for 2020. Staff is requesting that the Village Board review these schedules and determine if there any conflicts, for approval at the November 11, 2019 Board of Trustees meeting.
- c. ADA Coordinator:** Included on the agenda is a resolution appointing Marie Hansen as the ADA Coordinator for Barrington. Pursuant to Illinois Public Act 096-0650, which became effective January 1, 2010 and amended in 2011, public entities must designate and post the name, office address, and telephone number of the Americans with Disabilities Act Coordinator ("ADA Coordinator").
- d. Cook County Multijurisdictional Hazard Mitigation Plan:** Included on the agenda is a resolution approving the adoption of the Cook County Department of Homeland Security Multi-Jurisdictional Hazard Mitigation Plan. This plan provides the framework and statutory compliance for being eligible for homeland security grants and potential cost recovery at the state and federal levels and grants relative to future disaster recovery costs and uninsured homeowner and business costs pertaining to a disaster event in Cook County. We already have a similar resolution in place for the same coverage through the Lake County Emergency Management All Hazards Mitigation Plan.

Updates

- a. Projects -** The following updates were provided:
 - Comprehensive Plan Meeting Attendees:** J. Tennant covered this topic. She will resend the schedule for all upcoming neighborhood meetings.
 - Development Services Updates:** M. Hansen covered the following topics: 1) A potential drainage cost share agreement for the property at 236 Waverly; 2) Potential sidewalk and parking lot mitigation options at the Surface Group's office building.
- b. Administrative:** None.
- c. Intergovernmental Organizations:** None
- d. Legislative Matters:** None

Recurring Agenda Items

- a. Financial Reports:** None.
- b. BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Sholeen moved and Trustee Moran seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, October 28, 2019. The time was 7:16 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 7:45 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Duncan and seconded by Trustee Sholeen to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, October 28, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:46 p.m.

Tony Ciganek, Village Clerk