

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, November 11, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:08 p.m. on Monday, November 11, 2019 at Barrington Village Hall, 200 S. Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. Trustee Jason Lohmeyer arrived at 6:12 p.m. The following personnel also attended the meeting: Scott Anderson, Village Manager; Melanie Marcordes, Assistant to the Village Manager; Patty Dowd Schmitz, Communications and Events Director; Marie Hansen, Director of Development Services; Mike Szymanski, Public Works; Jim Arie, Fire Chief; Dave Dorn, Police Chief; Jason Hayden, Director of Financial Services; and Jim Bateman, Attorney. Additionally, the following personnel attended the meeting: Bob Susnjara, reporter.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are minutes from the November 4, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Duncan and seconded by Trustee Moran to approve the minutes of the November 4, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, absent; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

Proposed 2020 Budget Presentation: J. Hayden presented a further discussion regarding the Fiscal Year 2020 Budget. Information was presented for comparable municipalities regarding the following: water and sewer rates; ambulance charges; and administrative salary ranges.

**Current and Future Agenda Items
November 11, 2019**

- a. **Building & Grounds and Forestry Supervisor:** Staff is seeking authorization to fill the position of Building & Grounds and Forestry Supervisor, which will become vacant with the retirement of the current Supervisor who will be retiring effective January 18, 2020.
- b. **Village Engineer:** Over the past year, there have been four position vacancies within the Development Services Department due to either retirement or resignation. This transition period culminated with the position of Director of Development Services being filled by the previous Village Engineer. This transition has resulted in a vacancy in the full-time Village Engineer position. After conducting a department needs analysis, staff proposes to replace this position with a new full-time Civil Engineer or Village Engineer with the assigned title to be determined commensurate with experience. Staff would recommend the position to be posted immediately to maintain continuity of operations.
- c. **Records/ Police Assistant:** Staff is seeking authorization to promote a part-time Records/Police Assistant to a full-time position that was vacated and to fill the newly vacated part-time position.
- d. **Gewalt-Hamilton - Hart Road ITEP Path and LCDOT Coordination:** The Village is currently coordinating with Lake County Department of Transportation on the Hart Road Multi-Use Path project to promote incorporation of the Village's proposed path on the County's proposed bridge structure over Flint Creek. Incorporation of the path on this structure would eliminate the need for a separate, Village owned pedestrian bridge structure and significantly minimize Village's maintenance responsibility in this area. As this Lake County project was not anticipated as part of the original Phase I design work, in order to continue design coordination towards a mutually advantageous solution and determine the Village and County project scope in this area, the Village's engineering consultant, Gewalt Hamilton Associates, Inc. is requesting a contract extension in an amount Not-to-Exceed \$5,000.00.

- e. **Neighborhood Drainage Policy Re: 236 Waverly Road:** The residents at 236 Waverly Road are proposing to install a watertight retaining wall system in their rear yard and western side yard to alleviate a localized flooding issue. The owners have requested reimbursement through Resolution No. 96-1861, the Neighborhood Drainage Policy.
- f. **Property Exchange:** Included on the agenda is a resolution giving notice of a public hearing regarding an agreement for the transfer of real estate between the Village of Barrington and the Barrington Animal Hospital. The Village is in need of a temporary easement in coordination with proposed improvements adjacent to the Animal Hospital property. Barrington and the Animal Hospital have negotiated an exchange of property including a portion of 222-230 S. Northwest Highway (currently owned by the Village) with a portion of 216 S. Northwest Highway (currently owned by the Animal Hospital).

November 25, 2019

- a. **Non-potable Water Source Program:** The Village's current Non-Potable Water Program had not been updated since its inception in 2009 and several changes had occurred. Most of the changes were required due to organizational changes that had occurred in staffing. However, there were two more substantial changes. First, is the new phosphorous limits of less than 1.0 mg/l monthly average had to be incorporated. Second, is an increase in the contractors' registration fee from \$100 per vehicle per year to \$250 per vehicle per year.

Updates

- a. **Projects:** 1) M. Hansen provided an update regarding the next neighborhood meeting to review the 2020 Comprehensive Plan process. It is scheduled for Wednesday, November 20, 2019 at 7 p.m. Feedback will be solicited from Neighborhoods 12 and 13 at that meeting. 2) Patty Dowd Schmitz indicated that the Union Pacific Railroad has informed the Village that it will need to close Route 59 through downtown Barrington at the Metra tracks from Monday November 18 at 9 a.m. through Wednesday, November 20 at 5 p.m. Emergency track repairs are needed.
- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Young moved and Trustee Wondrasek seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, November 11, 2019. The time was 7:10 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 7:50 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Young to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, November 11, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:51 p.m.

Tony Ciganek, Village Clerk