

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, November 25, 2019**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, November 25, 2019 at Barrington Village Hall, 200 S. Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Jason Hayden, Director of Financial Services and Acting Village Manager; Melanie Marcordes, Assistant to the Village Manager; Marie Hansen, Director of Development Services; Jeremie Lukowicz, Director of Public Works; Jim Arie, Fire Chief; Mike Hanson, Police Department; Tom Gilbert, IT; Nick Dumdie, IT; and Jim Bateman, Attorney. Additionally, the following personnel attended the meeting: Bob Susnjara, reporter; Jim McGrath; Dustin Dalzier, Canon copier representative.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, no member participated in said meeting via electronic means.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: J. McGrath spoke to the group about the following subjects: 1) He expressed his thanks to the Police Department for their support of the recent meeting held to review the Firearms Restraining Order Act. 2) He asked about the schedule for upcoming meetings for the ad hoc Environmental Advisory Committee. J. Lukowicz provided a response.

MINUTES

Included on the agenda are minutes from the October 30, 2019 Joint Meeting of the Committee of the Whole and Plan Commission.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Young to approve the minutes of the October 30, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

Included on the agenda are minutes from the November 11, 2019 Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Duncan to approve the minutes of the November 11, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

Included on the agenda are minutes from the November 20, 2019 Joint Meeting of the Committee of the Whole and Plan Commission.

MOTION: A motion was duly made by Trustee Moran and seconded by Trustee Young to approve the minutes of the November 20, 2019 Meeting of the Corporate Authorities sitting as a Committee of the Whole, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

Discussion Items:

a. 2019 Property Tax Levy. This topic was reviewed by J. Hayden.

At the December 16, 2019 regular Board meeting, several Ordinances that authorize the Village's 2019 property tax levies will be presented for approval. If the Ordinances are approved, the total tax levy would increase 4.08%, to a total of \$3,445,213, with the portion of the levy subject to the Property Tax Extension Limitation Law (PTELL or "tax cap") increasing 3.66%, to \$3,380,000, and the portion of the levy not subject to PTELL increasing to \$65,213. The PTELL consumer price index (CPI) modifier for the 2019 levy is estimated to be 2.20% so the additional 1.46% increase in the portion of the levy subject to PTELL is intended to capture any new construction that occurred in the Village during 2018 (new construction is excluded from the PTELL limits and can therefore increase the levy more than allowed under the PTELL CPI modifier). Although the 2019 Levy is increasing when compared to the 2018 Levy, the 2019 Levy will still be

significantly lower than the 2016 Levy (collected in 2017) due to the termination of the Debt Service Levy that began with the 2016 Levy. The 2019 Levy does not include any type of Debt Service Levy and will therefore be an estimated 12% lower than the 2016 Levy. As a result, a homeowner in Barrington with a house valued at \$600,000 will pay an estimated \$170 less in property taxes in 2020 to the Village when compared to the tax paid in 2017 (from the 2016 Levy).

b. FY 2020 Budget. This item was presented by J. Hayden.

Attached to this memo please find three documents illustrating how the proposed reorganization of the Expenditure Budget will be portrayed in the Village Administration and Legal Budget sections (the Legal Budget section is the portion of the budget that is approved by Ordinance) of the Budget Document. These changes are based on the discussion that occurred during the November 4, 2019 Committee of the Whole Budget meeting during which several Board members indicated they would prefer to combine the budgets of the Village Board and Village Manager's Office into one budget unit entitled Village Administration. The first two attachments portray the new budget sections and the third attachment shows the 2020 Expenditure Budget as it was prior to the changes.

Current and Future Agenda Items

November 25, 2019

- a. Parking Fees:** Included on the agenda is an ordinance decreasing the quarterly permit fees charged for parking in the commuter lots by \$5 per quarter to \$195. Cook County has established a 9% parking tax on quarterly permits exceeding \$15 per week. The ordinance reduces the quarterly permit fee to equal (not exceed) \$15 per week making it below the standard for the 9% Cook County parking tax and allowing the Village to collect more revenue.
- b. UP Lease Agreement:** The Village is presently working through the Phase II Engineering and Land Acquisition process for the North Commuter Entrance Drive. As part of the Land Acquisition process, a property lease agreement was negotiated with the Union Pacific Railroad. This lease agreement is necessary as a small portion of the access drive is proposed to encroach onto Union Pacific Railroad property in order to provide a preferred drive alignment and allow for maintenance of existing parking within the North Commuter lots. The lease will commence on May 1, 2020 and automatically renew annually. The rent per year is \$10,000, subject to an annual 3% increase.

December 16, 2019

- a. Copier/ Printer 5-Year Lease:** The Village's current 5-year copier lease with Impact expired in July of 2019. The Village elected to operate on a month to month maintenance only agreement through the remainder of 2019, saving the Village \$12,000 for the year. Because the current machines are not compatible with G-Suite and are at the end of their useful life, remaining on a month to month maintenance only agreement isn't a long-term solution. Staff is seeking authorization to enter into a new 5-year lease with Canon for ten (10) new machines.
- b&c. BWH Contractor Renewals:** Included on the agenda are two resolutions related to Barrington's White House. The first item is a resolution renewing a contract with Raseman Group and the second is a resolution renewing a contract with Rollin Potter. The Village has previously entered into an independent contractor agreement with both the Raseman Group, LLC and Rollin Potter for services provided relative to Barrington's White House. The attached agreements renew their contracts for services to be provided in 2020.
- d. Ambulance Fees:** As discussed during the 2020 Budget process, attached to this memo please find an Ordinance that if approved by the Village Board will increase the amount billed for transporting patients to the hospital via Village of Barrington Fire Department ambulances. If the Ordinance is approved, the average increase for transportation services for non-residents will be 23.02% and the average increase for residents will be 21.16%. The highest cost that will be billed to Village residents will be \$960.00 for transport that includes Advanced Life Support Services (Level 2 or the highest level of service) and the highest cost for non-residents will be \$1,285 for a similar level of service. When compared to the average for Northwest Municipal and Fire District charges for service, the Village's charges for transport and associated life support services will be 5% to 10% lower than the average for nonresident transports and 18% to 22% lower than the average for resident transports (please see the attached Exhibit).
- e. FY 2019 Budget Amendment:** Included on the agenda is a proposed amendment to the 2019 budget which could be approved at the Regular Board of Trustees meeting on December 16, 2019. The changes made in this amendment are summarized in the attached agenda memo.

Updates

- a. Projects:**
 - Route 14 Underpass Consultant Review:** M. Hansen provided an update regarding the consultant for the Route 14 Underpass Project. The Village is now in discussions with the Phase Two consultant regarding the underpass design.
- b. Administrative:** None.
- c. Intergovernmental Organizations:** None

d. Legislative Matters: None

Recurring Agenda Items

a. Financial Reports: Jason Hayden led a discussion regarding the 3rd Quarter Financial Report.

b. BWH Report: None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Lohmeyer moved and Trustee Sholeen seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, November 11, 2019. The time was 6:56 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 7:44 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Moran to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, November 25, 2019.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:52 p.m.

Tony Ciganek, Village Clerk