

**MINUTES OF THE SPECIAL MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES**

Monday, May 4, 2020

Virtually at 200 S. Hough Street, Barrington, Illinois

**CALL TO ORDER**

The Special Meeting of the President and Board of Trustees was called to order by Village President Karen Darch at 6:00 p.m. on Monday, May 4, 2020 via a Zoom Meeting, virtually at the Village Board Room, 200 South Hough Street, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting virtually: Scott Anderson, Village Manager; Jennifer Tennant; Assistant Director of Development Services; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Patty Dowd Schmitz, Director of Communications and Community Engagement; Jeremie Lukowicz, Director of Public Works; Jason Hayden, Director of Financial Services; Allison Chmelik, Financial Services; Melanie Marcordes, Assistant to the Village Manager; Heather McGovern, Human Resources; and Jim Bateman, Attorney.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

**CONSIDERATION OF MODIFICATIONS TO AGENDA**

President Darch asked the Board if there were any additions, corrections or deletions to the Agenda that was presented. It was noted that Item 4f would be considered under a separate motion from the Consent Agenda.

**CONSIDERATION RE: Motion to take a single roll call vote on the question of modifying or setting Agenda Items.**

**MOTION:** A motion was duly made by Trustee Sholeen and seconded by Trustee Duncan to set the Agenda as amended.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion passed.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION COMMENTS –**

The Village Clerk read comments from the following public members (all of which are attached to the minutes, as presented). If an address was provided it is listed below.

William C. Graft, Graft & Jordan, 2500 W. Higgins Rd., Suite 1080, Hoffman Estates, IL 60169

Charles Van Fossan

Terri Blanke, Barrington Community Child Care Center, 560 Carl Ave., Barrington, IL

J. William Braithwaite

Dennis Mogan

Josh Engebretson

Tony Dioguardi

Brenda Egert, 415 Morgan Lane, Fox River Grove, IL

Amy J. Heineke

Bill Hartman, 1200 S. Barrington Rd., Barrington, IL

Lynnae Jenkins

Gaby Bauman

Lisa Sadowski, Barrington Community Child Care Center, 560 Carl Ave., Barrington, IL

Julie Hanson

Terri Blanke, Barrington Community Child Care Center, 560 Carl Ave., Barrington, IL. Letter was addressed to Trustee Moran.

Didzbalis Family, 1218 Division Street, Barrington IL  
Rick Nowak, 575 Carl Avenue, Barrington, IL  
Audra Pinter, 815 Barrington Point Road, Barrington IL  
Melinda Martin, 300 Opatrny Drive, Fox River Grove, IL  
Ashley Hutchinson, 21233 N 20<sup>th</sup> Street, Barrington, IL  
David and Jennifer Parker

## **PROCLAMATIONS**

- a. National Public Works Week

President Darch noted that all Proclamations are posted on the Village's website

## **READING OF MINUTES - CHANGES, CORRECTIONS, APPROVAL:**

**MOTION:** A motion was duly made by Trustee Moran and seconded by Trustee Sholeen to approve the minutes of April 13, 2020 Regular Meeting of the Corporate Authorities, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion passed.

## **REPORTS OF VILLAGE OFFICIALS:**

### **1. VILLAGE PRESIDENT'S REPORT:**

- a) President Darch expressed her thanks to the Village staff for their support and service throughout the Covid-19 pandemic.
- b) She indicated that it is important that everyone should continue to comply with the stay at home order. All should use proper social distancing. She is thankful for the compliance with the order.
- c) She mentioned that citizens should keep supporting local Barrington businesses, especially restaurants which have drive-up services.
- d) She expressed her condolences to Clancy Potts on the passing of her father.
- e) President Darch expressed her thanks to Jason Hayden for his years of service to the Village as the Director of Financial Services. He and his family are moving to California. Jason will be missed.

### **2. VILLAGE STAFF REPORTS: Presented by Scott Anderson.**

- a) Scott Anderson also thanked Jason Hayden for his years of service to the Village.
- b) He mentioned that Patty Dowd Schmitz is evaluating all relevant information regarding Summer Events in the Village. More information will be forthcoming soon.
- c) Snow removal and salt usage was discussed. It was a good year for Public Works regarding the snow season.
- d) S. Anderson also mentioned that pick up for large/bulk items will resume starting on 5/15/2020. Groot must be called for this service.

### **3. COMMITTEE REPORTS - None.**

### **4. CONSENT AGENDA - Consideration of an "Omnibus Vote (\*)."**

Illinois Municipalities may adopt by a single roll call vote of the Village Board and Village President a group of assorted ordinances, resolutions, motions and orders by an Omnibus Vote. The Omnibus Vote shall be taken following the unanimous consent by the President and Board as to the items to be included in such vote. Any Trustee or the President may request that any item proposed to be included in an "Omnibus Vote" not be included in that vote. Item 4f would be considered under a separate motion from the Consent Agenda

- i. **CONSIDERATION RE: Motion to take a single roll call vote on the question of passage of Agenda items designated by an asterisk (\*) for voting purposes on the Consent Agenda. The motion requires unanimous consent of the President and Board of Trustees. These are items are 4ii\*a, 4ii\*b, 4ii\*c, 4ii\*d, and 4ii\*e.**

President Darch identified those items to be included on the Consent Agenda.

**ii. CONSIDERATION RE: Motion to approve by an omnibus vote those Ordinances, Resolutions, Motions and Orders contained on the Consent Agenda and designated by an asterisk (\*) by an omnibus vote.**

- \*a. RESOLUTION #20-4947:** Authorizing and Approving a Contract with Morton Salt, Inc for the Purchase of Rock Salt for the 2020/2021 Snow and Ice Season
- \*b. RESOLUTION #20-4948:** Authorizing the Village President, Village Manager, or His Designee, To Enter Into a Contract for the Purchase of Electricity for Village Street Lights Through the Northern Illinois Municipal Electric Collaborative Bid Process
- \*c. RESOLUTION #20-4949:** Appointing an Interim Director of the Department of Financial Services, A Village Treasurer, and an Assistant Village Treasurer for the Village of Barrington
- \*d. RESOLUTION #20-4950:** A Corporate Resolution Designating Signatories on Depository Accounts of the Village
- \*e. ORDINANCE #20-4100:** Authorizing the Depositing and Investing of Village Funds with and Approving the Use of Certain Banks and Other Financial Institutions as Depositories of Village Funds, and Approving and Authorizing Certain Village Officers and/or Employees As Signatories on Such Accounts
- ~~**\*f. ORDINANCE #20-\_\_\_\_\_ :** Approving a Special Use for a Planned Development to Authorize Barrington Animal Hospital to Establish and Operate an Animal Hospital, Veterinary Office, Dog Day Care, and Kennel Facility on the Property at 353 W. Northwest Highway (PC 19 05: RWE Management Company, as the agent of and on behalf of, Barrington Animal Hospital, Inc., Barrington Animal Hospital Real Estate, LLC, Dr. Barbara Stapleton, DVM, Dr. Joann Krol, DVM, as the LLC Managers, and Fifth Third Bank, as the Owner of the Property)~~

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Lohmeyer to approve the taking of a single roll call vote to adopt and create a Consent Agenda, consisting of Items 4ii\*a, 4ii\*b, 4ii\*d, and 4ii\*e as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion to take a single roll call vote to adopt and create the Consent Agenda passed unanimously.

**ii. CONSIDERATION RE: Motion to approve by an omnibus vote those Ordinances, Resolutions, Motions and Orders contained on the Consent Agenda and designated by an asterisk (\*) by an omnibus vote.**

Pursuant to 65 ILCS 5/3.1-40-40, a single roll call vote of the Village Board of Trustees and the President on a group of ordinances, resolutions, orders, and/ or motions.

**MOTION:** A motion was duly made by Trustee Lohmeyer and seconded by Trustee Sholeen to approve the Consent Agenda, consisting of Items 4ii\*a, 4ii\*b, 4ii\*d, and 4ii\*e as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion to take a single roll call vote to approve the Consent Agenda passed unanimously.

**UPDATE:** Trustees T. Sholeen and E. Young both left the meeting prior to the vote on Agenda Item 4iif. Therefore, neither of these two Trustees voted on Agenda Item 4iif. Additionally, Jennifer Tennant provided a staff report regarding Agenda Item 4iif, relative to the Barrington Animal Hospital.

**4ii\*f. ORDINANCE #20-4101:** Approving a Special Use for a Planned Development to Authorize Barrington Animal Hospital to Establish and Operate an Animal Hospital, Veterinary Office, Dog Day Care, and Kennel Facility on the Property at 353 W. Northwest Highway (PC 19-05: RWE Management Company, as the agent of and on behalf of, Barrington Animal Hospital, Inc., Barrington Animal Hospital Real Estate, LLC, Dr. Barbara Stapleton, DVM, Dr. Joann Krol, DVM, as the LLC Managers, and Fifth Third Bank, as the Owner of the Property)

**MOTION:** A motion was duly made by Trustee Moran and seconded by Trustee Wondrasek to approve Agenda Item 4ii\*f, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion passed.

**UPDATE:** Trustees T. Sholeen and E. Young both returned to the meeting prior to the vote on the Payment of Bills. Therefore, both Trustees did vote on the Payment of Bills.

#### **PAYMENT OF BILLS: CONSIDERATION RE: MOTION TO APPROVE**

##### **5. WARRANTS LIST – 5/4/2020 - \$1,205,797.23 (Expenditures and Payroll - All Funds)**

**MOTION:** A motion was duly made by Trustee Lohmeyer and seconded by Trustee Duncan to approve the payment of bills included in the Warrants List for the period ending 5/4/2020 in the amount of \$1,205,797.23 as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; and President Darch, aye. President Darch declared the motion passed.

#### **COMMENTS - "ROUND THE TABLE"**

Trustee Lohmeyer – He thanked Jason Hayden for his wonderful work for the Village. He has been dedicated and hard working. He wished him the best for the future.

Trustee Sholeen - He expressed his condolences to Clancy Potts and her family on the recent loss of her father. He also expressed his condolences to the family of Aaron Shepley, the mayor of Crystal Lake who recently passed. He mentioned that we will miss Jason Hayden as the Director of Financial Services. He thanked him for his service.

Trustee Wondrasek – She expressed her thanks to Public Safety and Public Works for their support and service throughout the Covid-19 pandemic. She expressed her condolences to Clancy Potts and her family. She also expressed his condolences to the family of Aaron Shepley, the mayor of Crystal Lake. She thanked Jason Hayden for his service to the Village.

Trustee Duncan – . She expressed her thanks to Jason Hayden for his service to the Village. She thanked the community for their support during the Covid-19 pandemic.

Trustee Young – She expressed his condolences to Clancy Potts and her family on the recent loss of her father. She thanked Jason Hayden for his service to the Village. She mentioned that all people should continue to practice social distancing throughout the Covid-19 pandemic. She mentioned that May is Mental Health Month. Please take advantage of these services if needed.

Trustee Moran – He expressed her thanks to Jason Hayden for his service to the Village. He mentioned that citizens should continue to support Barrington area merchants during the pandemic.

President Darch noted that the next Village Board Meeting will be held Monday, June 8, 2020 at 6:00 p.m. with the location or type of meeting to be determined. She also indicated that there is a need for a Closed Session meeting, and indicated that no action would be taken following the close of the meeting, and that the special board meeting would be adjourned with the adjournment of the closed meeting.

**CLOSED SESSION:**

**CONSIDERATION RE:** Trustee Young moved and Trustee Moran seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, May 4, 2020. The time was 7:30 p.m.

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**RESUMPTION OF PUBLIC PORTION OF THE MEETING**

The public portion of the meeting resumed at 8:42 p.m.

**It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.**

**ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Young to adjourn the Regular Meeting of the President and Board of Trustees on Monday, May 4, 2020 at 8:43 p.m.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned.

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Tony Ciganek, Village Clerk