

**REVISED**  
**MINUTES OF THE MEETING OF  
THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE OF BARRINGTON**  
**For Monday, June 1, 2020**

**CALL TO ORDER**

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:03 p.m. on Monday, June 1, 2020 virtually at 200 S. Hough Street, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting virtually: Scott Anderson, Village Manager; Jennifer Tennant; Assistant Director of Development Services; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Patty Dowd Schmitz, Director of Communications and Community Engagement; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Financial Services; Melanie Marcordes, Assistant to the Village Manager; Heather McGovern, Human Resources; and Jim Bateman, Attorney.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:** None.

**MINUTES**

Included on the agenda are the meeting minutes from the **February 19, 2020** Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Moran and seconded by Trustee Sholeen to approve Meeting Minutes of the Corporate Authorities from February 19, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **March 2, 2020** Regular Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Lohmeyer to approve Meeting Minutes of the Corporate Authorities from March 4, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **March 4, 2020** Special Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Duncan and seconded by Trustee Young to approve Meeting Minutes of the Corporate Authorities from March 4, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **May 18, 2020** Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Lohmeyer to approve Meeting Minutes of the Corporate Authorities from May 18, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

### **Discussion Topics:**

- a. **Historic Overlay District Update:** Jennifer Tennant led the following discussion. In April 2019, the Village Board passed amendments to the Zoning Ordinance and Historic District Design Guidelines easing certain restrictions and adopting regulations consistent with an appearance district rather than a preservation district. This amendment was the result of feedback received from a 2018 survey of Historic District residents which indicated that approximately 85% of respondents supported some type of change to the regulations. More specifically, 61.3% of residents preferred regulations consistent with an appearance district. Now that the amended regulations have been in place for over a year, Staff has been tasked with providing an update on the efficacy of the amended regulations, assessment of whether additional amendments are necessary, assessment of feedback received on regulations relating to noncontributing structures and information on accessory structure reclassification. **The Board directed Staff to move forward with the process of amending the Historic District Design Guidelines relating to fences and overhead garage doors to provide more options for property owners. The Board also directed Staff to complete a report on all of the contributing garages in the Historic District to aid the Board in determining if additional amendments relating to the regulations pertaining to accessory structures are needed.**
- b. **State Revolving Fund and Lead Water Service Replacement:** Jeremie Lukowicz covered this topic. Staff has recently become aware of the potential for funding for lead water service replacement. The funding is through the State Revolving Fund (SRF) or sometimes referred to as the Illinois Environmental Protection Agency (IEPA) Low Interest Rate Program. The program would provide 100% loan forgiveness for the full replacement of lead services from the main to the water meter. **The first step in the process is the creation of a Project Plan. The Board directed Staff to obtain a proposal from a consultant to perform a Project Plan. Staff will present this proposal at the next Board meeting for consideration.**
- c. **Water Meter Upgrade & Meter Reading Concerns:** Jeremie Lukowicz led this discussion topic. The water meters and associated Meter Transmission Units (MTUs) were installed in the early 2000s and are reaching the end of their useful life and beginning to fail. As the end of the service life approaches, Public Works and Financial Services are encountering many problems including inaccurate low readings from the meters and dead batteries in the MTUs that prevent transmission of the readings to the Village's billing software. The meters and MTUs will need to be replaced over the next five years. Staff is recommending the Village consider switching to other vendors due to significant problems that have been encountered with Aclara, the current vendor for the water meters, MTUs, and reading software. **The Board directed Staff to research possible replacement options for water meters and transmitting units. Staff will then present its findings to the Board at a future meeting.**

### **Updates**

- a. **Projects:** None
- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

### **Recurring Agenda Items**

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

Included on the agenda are minutes from the **March 2, 2020** Regular Meeting of the Corporate Authorities Closed Session.

**MOTION:** A motion was duly made by Trustee Sholeen and seconded by Trustee Duncan to approve the minutes of the March 2, 2020 Regular Meeting of the Corporate Authorities Closed Session, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are minutes from the **May 18, 2020** Regular Meeting of the Corporate Authorities Closed Session.

**MOTION:** A motion was duly made by Trustee Moran and seconded by Trustee Wondrasek to approve the minutes of the May 18, 2020 Regular Meeting of the Corporate Authorities Closed Session, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

#### **ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Lohmeyer to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, June 1, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:37 p.m.

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Tony Ciganek, Village Clerk