

**MINUTES OF THE MEETING OF  
THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE OF BARRINGTON  
For Monday, June 8, 2020**

**CALL TO ORDER**

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, June 8, 2020 virtually at 200 S. Hough Street, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting virtually: Scott Anderson, Village Manager; Jennifer Tennant; Assistant Director of Development Services; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Patty Dowd Schmitz, Director of Communications and Community Engagement; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Financial Services; Melanie Marcordes, Assistant to the Village Manager; and Jim Bateman, Attorney.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:** None

**MINUTES**

Included on the agenda are the meeting minutes from the **June 1, 2020** Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Lohmeyer and seconded by Trustee Moran to approve Meeting Minutes of the Corporate Authorities from June 1, 2020 sitting as a Committee of the Whole, via an omnibus vote, as amended.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **May 4, 2020** Closed Session Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Young to approve Closed Session Meeting Minutes of the Corporate Authorities from May 4, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

**Discussion Topics:**

**Sound Amplification for Outdoor Dining. Summary:** S. Anderson and M. Marcordes provided updates and information on this topic. The Village Board concurred with Staff's recommendation to allow for sound amplification at businesses on Fridays and Saturdays, not to extend beyond the 10:00 p.m. limit. Once sound amplification is started by a business, a review will be performed to assess compliance with the requirements. Neighbor complaints will be taken into account regarding individual permits. If there are issues, the permission for sound amplification could be revoked. President Darch indicated that the Village Ordinance needs to be amended quickly in order to accommodate the allowance of sound amplification for businesses which requested it. Additionally, a discussion with staff is needed regarding sound levels (i.e., decibel level) and time allowance.

**Overview:** Governor Pritzker has permitted outdoor seating at bars and restaurants as part of Phase 3 of the [Restore Illinois plan](#). No indoor seating will be allowed, until Phase 4. Village staff is working with bars and restaurants to maximize outdoor space for their use, consistent with the state's guidelines. One issue that has been brought up as part of this process is the desire for sound amplification as part of the outdoor dining experience. Included in the packet are details relating to the sound amplification and outdoor dining.

## Current and Future Agenda Items

June 8, 2020

1. **Building Inspection and Plan Review Services:** The Village's Senior Building Inspector tendered his resignation effective January 8, 2020 to accept a new job opportunity. The Senior Building Inspector position oversees building inspection services and building plan review. As a result of this vacancy, the Village is unable to complete building permit review and building inspections internally. While this position has been unstaffed, building permit review and building inspections have been maintained through a short-term building plan review and inspection contract approved through the Village Manager's Office with an outside vendor, Safebuilt, Inc. This contract has been successful over the past few months and the Vendor has been extremely knowledgeable and flexible, allowing for smooth continuance of all Building Inspector and Plan Review services. The Village is charged hourly for these services and the vendor has worked with the Village on scheduling to help ensure effective and efficient use of vendor time. As the Village has not yet refilled this role with like-kind staff, we are requesting an extension of the current contact for Building Plan Review and Inspection Services with Safebuilt, Inc. The Vendor is contracted to have staff on site at least 3 days a week, and additional days as necessary, in order to keep up with building permit review and inspection workload.
- 2 & 3. **Snow and Ice Removal:** Staff is seeking Village Board approval to enter into a contract with Lucas Landscaping for snow and ice removal for the Chippendale Subdivision as well as the North Commuter Parking Lots and the Barrington Village Center Parking Lot for the 2020/2021 winter season. In early March 2020 Requests for Proposals for Snow Removal and Ice Control Service for the Chippendale subdivision, North Commuter Parking Lots, and Barrington Village Center Parking Lot were sent out to over 12 contractors as well as advertisement in appropriate newspapers. On April 23, 2020, the Village received and opened bids from 4 companies. Lucas Landscape Design, Deerfield, Illinois has been determined to be the lowest responsible bidder. We have reviewed the contract submittal and verified qualifications and contacted the references provided.
4. **WWTF Project Planning Services:** The Village owns and operates a wastewater treatment plant (WWTP). The last major upgrade on the WWTP was built in the 1970s. Since then the Village has done preventative maintenance, replaced items as they have failed, and implemented EPA mandates. As the WWTP continues to age Staff is having difficulty prioritizing the necessary maintenance and upgrades. This study will help prioritize improvements to get the longest possible life out of each WWTP process while also taking into account the cost of extending life compared to improved efficiencies with new equipment.
5. **Risk and Resilience Assessment:** The American Water Infrastructure Act requires all Community Water Supplies serving populations greater than 3,300 to conduct a Risk and Resilience Assessment and Emergency Response Plan. The Village of Barrington owns and operates two drinking water treatment facilities that are used for community water supplies. Based on the population served of approximately 14,500, the Village of Barrington Water Utility must submit to the US EPA Administrator a certification that the system has conducted a compliant Risk and Resilience Assessment before June 30, 2021. In addition, Barrington must prepare an Emergency Response Plan that incorporates findings of the Risk and Resilience Assessment. Barrington must certify to the US EPA Administrator, no later than 6 months after completion of the Risk and Resilience Assessment that the system has completed such a plan. Engineering Enterprises Inc. would assist Barrington in meeting the regulatory requirements of the American Water Infrastructure Act of 2018. The proposed agreement with Engineering Enterprises Inc. has a not-to-exceed value of \$60,036. Because this is a two-part project \$25,000 was budgeted in the 2020 budget and the remaining \$35,036 will be included in the 2021 budget to complete the project.
6. **Roof Replacement of PW Sludge Building:** The Sludge Building at the Wastewater Treatment Plant (WWTP) has damage to the roof. Approving a roof replacement contract will allow repairs to be made to extend the life of the facility. The Sludge Building has an original roof that dates back to 1972. Major leaks in the roof and skylights are causing more damage to the roof, the building, and equipment inside. The water leaks cause floors to become wet which creates an unsafe environment. This roof replacement will prevent future costly repairs, prolong the life of the building and equipment inside, as well as provide a safe work environment for visitors and Staff.
7. **Farmers Market:** Included on the agenda is a Resolution for consideration to authorize the use of Park Avenue between South Cook Street and East Station Street for the Barrington Farmers Market, to be held every Thursday from June 18 to October 15, 2020 and the waiver of Village fees including the Temporary Food Permits (\$275.00/ each); Temporary Use/Structure Permit Application (\$25/each) and Sound Amplification fee (\$100/ day). Staff recommends that this resolution be considered for approval.
8. **Code Amendment Re: Dog Tags:** The Police Department has recently launched Frontline's Pet Management Public Portal, which is a free, secure online database that allows users to register their dogs with the police department, replacing the Village's dog tag requirement. The Frontline cloud-based platform allows law enforcement officers to track, identify, and assist with reuniting a lost or found pet with their family. Previously, the Village Code required that residents register their dogs and obtain a \$5 dog tag. On average, each year approximately 125 – 150 dogs were

registered. As of June 4<sup>th</sup>, forty dogs have been registered using the Frontline Pet Management System. Included on the agenda is a Village Code Amendment eliminating the requirement for dog licenses and providing for a voluntary pet registration.

### June 22, 2020

1. **Liquor Code Amendment:** Included on the agenda is a proposal amending several parts of the liquor code due to changes in businesses over the past year. There was an overlap between Cooper’s closing and Big Iron Horse opening – so it is recommended that the Class 1-A and Class 2-B licenses designated for Coopers be removed. In addition, La Mesa has a new owner, so there will be a name change listed in the code, but no change in licenses. Also, a clarification will be made to reference that BRIP Corporation is doing business as “Vintage Wine and Spirits”. In addition, Bill Tarsitano, Ciao Baby, has requested a Class 2-A license in addition to his Class 1-A license. A Class 1-A provides for the sale and serving of alcoholic liquor for consumption ON premises. A Class 2-A provides for the sale and serving of alcoholic liquor for consumption OFF premises. An ordinance will be provided for review at the June 22<sup>nd</sup> Board of Trustees meeting.

### Updates

#### a. Projects:

1. Marie Hansen provided status updates on the following projects: The Reserve of Barrington; Brentwood; Roslyn Meadows; The Golden Triangle; the Hart Rd./Route 14 construction project; the Metra Access Drive project; and the Route 14 Underpass timetable regarding engineering, letting and construction.
2. Jeremie Lukowicz discussed the State grant which was received to improve Flint Creek water quality. Native plants and natural grasses are being planted.

b. **Administrative:** None.

c. **Intergovernmental Organizations:** None

d. **Legislative Matters:** None

### Recurring Agenda Items

a. **Financial Reports:** None.

b. **BWH Report:** None.

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### CLOSED SESSION:

CONSIDERATION RE: Trustee Lohmeyer moved and Trustee Sholeen seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, June 8, 2020. The time was 7:18 p.m.

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### RESUMPTION OF PUBLIC PORTION OF THE MEETING

**The public portion of the meeting resumed at 8:04 p.m.**

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

## **ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Duncan and seconded by Trustee Young to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, June 8, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 8:05 p.m.

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Tony Ciganek, Village Clerk