

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, June 22, 2020**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 5:21 p.m. on Monday, June 22, 2020 virtually at 200 S. Hough Street, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting virtually: Scott Anderson, Village Manager; Jennifer Tennant; Assistant Director of Development Services; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Patty Dowd Schmitz, Director of Communications and Community Engagement; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Financial Services; Melanie Marcordes, Assistant to the Village Manager; Dave Dorn, Police Chief; and Jim Bateman, Attorney.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

CLOSED SESSION:

CONSIDERATION RE: Trustee Sholeen moved and Trustee Duncan seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Public Office Vacancy [5 ILCS 120/2(c)(3)].

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, June 22, 2020. The time was 5:23 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 6:07 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are the meeting minutes from the **June 8, 2020** Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Moran to approve Meeting Minutes of the Corporate Authorities from June 22, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Discussion Topics:

Drainage Code and Policy Decisions.

Summary: Marie Hansen led this discussion topic. There is a need to eliminate flooding in some village locations after rain events. The Village Board is open to amending Village Code to allow for connections of sump pumps and detention systems to Village Storm Sewer. The Village Board currently provides financial assistance via a cost sharing program with impacted residents and is open to discussing additional financial assistance options for residents with drainage issues. Next steps: M. Hansen will draft Village Code revisions and will develop additional financial assistance concepts and review criteria for review with the Board of Trustees at a future meeting.

Overview: As Barrington was largely developed prior to current day stormwater regulations and rainfall is ever increasing, drainage and flooding concerns are common throughout the Village. Village projects are designed and coordinated to help provide mitigation for these issues and the Village Code has been iteratively updated to assist in providing protections to both residential properties and the Village storm sewer system. In conjunction with recently updated rainfall data and Lake County Watershed Development Ordinance revisions, as well as in response to drainage concerns, staff continuously evaluates reported issues and recommends code and policy revisions that may assist in providing mitigation for stormwater concerns throughout the Village.

Alley Usage and Extension - Division and Prairie South of Hill Street.

Summary: J. Tennant, J. Lukowicz and J. Bateman reviewed this discussion topic. The alley under discussion is unimproved. Per J. Bateman, the Village could enter into a license agreement with the property owner to access the existing unimproved gravel alley. The Village Board is open to considering a license agreement with the property owner for access off of the existing unimproved gravel alley and future maintenance including snow plowing. J. Tennant will follow up with the property owner.

Overview: Staff has been approached by the purchaser of 563 Division Street to access a new three-car detached garage off of the existing gravel alley south of Hill Street between Division Street and Prairie Avenue. The gravel alley currently extends through the majority of the length of the property at 563 Division Street and then dead ends. There is currently a two-car detached garage on the north end of the property accessed off of the gravel alley. Typically when a nonconforming situation is terminated it cannot be re-established unless it becomes fully compliant. In this particular situation, re-establishment of a new garage accessed from the alley would require the alley to be fully improved. This alley is not currently considered fully improved since it is gravel, not pavement. The situation is further complicated due to the fact that there is a vacant lot directly east on Prairie Avenue and developers have previously inquired about redeveloping the property with alley access. The current gravel alley is not actually adjacent to the vacant lot on Prairie Avenue. Staff has several concerns with allowing continued alley access on partial alleys that do not extend the full length of the block, as outlined in the attached agenda report.

Current and Future Agenda Items

June 22, 2020

1. **Law Enforcement Principles:** The Illinois Municipal League (IML) is affirming its support of principles set forth by the Illinois Association of Chiefs of Police (IACP) and the Illinois NAACP State Conference. Ten principles were developed in 2018 in collaboration with leaders of law enforcement and communities of color. Principles include the endorsement of community policing, development of ongoing relationships between law enforcement and communities of color to help eliminate racism, increasing diversity within police stations and use of de-escalation training for officers. Over the next few weeks, other local governments will follow IML's lead in affirming these principles. Chief Dorn is in agreement with this messaging and notes its consistency with current Barrington Police Department practices.

July 20, 2020

1. **License Agreement:** During the permit review for parking lot paving at 620 S. Hough Street (12 unit condo building) it was discovered that there is paving and two parking spaces located in the Village right-of-way along Sturtz Street. The building was built in 1958 but the original permit application does not show the parking or driveway access configuration. Historic aerial photographs indicate that the parking spaces were present in 1960 and therefore we believe that they were likely part of the original site construction. There does not appear to be a planned development governing the site which could have been a possible approval mechanism for the parking spaces in the right-of-way. Staff has not found any subsequent parking lot paving permits for this property. However, DS staff is currently in the process of cataloging old permits records that were recently converted from microfiche and there may be permits that have not been cataloged by address yet. Even though the parking spaces have been in place for many years it is still a liability for the Village and therefore should be addressed through a license agreement if the Village Board is inclined to allow the parking spaces to remain in the current location. The parking lot paving was completed without an approved permit and therefore is currently in violation subject to completion of the permit process and Village Board consideration of a license agreement to allow the spaces to remain.

2. **Sale of Personal Property:** The Village has received and placed into service various new vehicles and equipment over the past year to replace existing obsolete equipment or vehicles. Typically, once or twice a year, these items are sold with the approval of the Village Board. Attached is an ordinance that allows the Village to sell municipal surplus items that have accumulated over the past year. Minimum prices have been established for all items and, typically, the minimum price is received.

Updates:

Projects: Jennifer Tennant discussed an inquiry for a potential development located at 914 S. Northwest Highway.

- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Sholeen moved and Trustee Young seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], Land Acquisition [5 ILCS 120/2(c)(5)], and Litigation Which is Pending or Which is Probable or Imminent [5 ILCS 120/2(c)(11)], the Board finding that based upon advice of counsel, litigation is probable or imminent as to those matters so identified on the record in such Closed Session for the reasons therein stated.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, June 22, 2020. The time was 7:36 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 8:04 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Duncan and seconded by Trustee Wondrasek to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, June 22, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 8:05 p.m.

Tony Ciganek, Village Clerk