

**MINUTES OF THE MEETING OF  
THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE OF BARRINGTON  
For Monday, August 10, 2020**

**CALL TO ORDER**

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, August 10, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Scott Anderson, Village Manager; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Allison Chmelik, Interim Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; and Jim Bateman, Attorney. Additionally, Patty Dowd Schmitz, Director of Communications and Community Engagement attended the meeting via electronic means.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: President Karen Darch; Trustees Jason Lohmeyer and Emily Young.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:** None

**MINUTES**

Included on the agenda are the meeting minutes from the **July 20, 2020** Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Duncan and seconded by Trustee Moran to approve Meeting Minutes of the Corporate Authorities from July 20, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

**Discussion Topics:**

**a. Bike & Pedestrian Committee Membership:**

**Summary:** President Darch led this discussion topic. Detailed resolution language will be developed regarding residency requirements for committee membership. The requirements, which would be similar to those for the Cultural Commission, will be developed by Staff and J. Bateman.

**Overview:** A discussion was held regarding the membership of the Bike and Pedestrian Advisory Committee. The BPAC was originally established in 2011. In 2014, the committee was changed to consist of seven (7) voting members, all of which shall be either a resident or a business owner in the Village. There are currently two vacancies on the committee. One of the vacancies is an engineer that has provided thoughtful contributions to the committee during his tenure. He is currently moving out of the Village but would like to continue to serve on the BPAC, if possible. Staff is seeking guidance and concurrence on whether an amendment to the establishing resolution might be considered to allow for up to two (2) non-residents, with a background in a related field, such as engineering, bike & pedestrian advocacy, or other related experience. If the Board concurs, a resolution amending the establishment of the BPAC can be presented at the August 24th meeting.

**a. Projects:** None.

**b. Administrative:** None.

**c. Intergovernmental Organizations:** None

**d. Legislative Matters:** None

## **Recurring Agenda Items**

### **a. Financial Reports:**

**Summary:** Allison Chmelik led this discussion regarding the financial report for the first six months of 2020. A contingency budget has been prepared regarding lost revenues due to the Covid-19 pandemic. Here are some of the key points regarding the budget going forward: Expenses are being reduced in operating budgets; Revenues will likely be affected in the Fall and through the end of the year; The parking fund is impacted by Covid-19; The ability to fund capital projects will likely require alternate approaches to fund these.

**Overview:** Allison Chmelik, Interim Director of Financial Services, presented the financial report and a cash and investment report for the first six months of 2020. The report provided an overview of the performance in the six months of the current year as compared to the adopted budget. Normally, these results would also be compared to prior years to project financial performance for the remainder of the current fiscal year. Unfortunately, the pandemic has made this analysis extremely difficult to forecast. In the report, attempts were made to provide rational projections and convey areas of concern while there is still time to take corrective action.

### **b. BWH Report:** None.

## **ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Sholeen and seconded by Trustee Lohmeyer to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, August 10, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 6:24 p.m.

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Tony Ciganek, Village Clerk