

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, September 14, 2020**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, September 14, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Scott Anderson, Village Manager; Marie Hansen, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Tom Gilbert, Technology Services Manager; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Interim Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; Heather McGovern, Manager of Human Resources/Risk Management; Patty Dowd Schmitz, Director of Communications and Community Engagement; and Jim Bateman, Attorney.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustee Emily Young and Patty Dowd Schmitz.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:

Jennifer Lucas spoke to the group regarding the following three items: 1) Go Green Barrington is presenting a virtual program on 10/8/2020 about light pollution, featuring a speaker from the Adler Planetarium. Sign up is on the Library's website. 2) The Barrington Breakfast Rotary will hold a highway cleanup on 10/10/2020. All are welcome to join. 3) The Barrington Breakfast Rotary will donate \$3,000 to the Village for the purchase of trees. She is working with J. Lukowicz and Patty Dowd Schmitz.

MINUTES

Included on the agenda are the meeting minutes from the **June 22, 2020** Meeting of the President and Board of Trustees Closed Session.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Duncan to approve the Meeting Minutes of the President and Board of Trustees Closed Session from June 22, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **July 29, 2020** Meeting of the Joint Plan Commission and the Committee of the Whole.

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Moran to approve the Meeting Minutes from the Meeting of the Joint Plan Commission and the Committee of the Whole from July 29, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **August 24, 2020** Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Duncan to approve Meeting Minutes of the Corporate Authorities from August 24, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Current and Future Agenda Items

a. September 14, 2020. Marie Hansen provided updates for items 1 through 4, below.

1&2. Metra Access Drive Phase III Contract: The Village has secured STP funding for the Metra Access Drive improvements. Utilizing federally approved Qualifications Based Selection Procedures, a consultant has been selected for Phase III engineering services for this work. IDOT requires a Local Agency Agreement for Phase III Federal Participation, a resolution and contract be provided for these Phase III engineering services as part of final plan approvals.

3. Additional Services for Metra Access Drive Engineering: The Village is currently coordinating with the Illinois Department of Transportation (IDOT) on the Metra Access Drive project to secure right of way acquisition necessary to construct the improvements. Delays associated with this right of way acquisition work as well as lack of local STP funding for this year have resulted in additional coordination, submittals and engineering work. As this additional work was not anticipated as part of the original Phase II contract, the Village's engineering consultant, Gewalt Hamilton Associates, Inc. is requesting an authorization for additional services in an amount Not-to-Exceed \$7,000.00.

4. Quiet Zone Recertification: In 2006, Village of Barrington entered into an Intergovernmental Agreement (IGA) with Lake County and a number of surrounding municipalities to equally share costs for the creation of a Quiet Corridor (Zone) along the Elgin, Joliet and Eastern (EJ&E) Railroad. Following a study and various crossing enhancement projects within the participating municipalities, including improvements at Hough Street and the EJ&E crossing, the Quiet Zone was successfully established with the Federal Rail Administration (FRA) in August of 2011. Recertification of this Quiet Zone is now required with the FRA and the same IGA participants have proposed to coordinate a Quiet Zone Corridor Recertification Study for FRA approval.

b. September 28, 2020

1. Strategic Plan:

Summary: S. Anderson presented this topic. The Draft document was reviewed. Several changes were recommended by the Board of Trustees. S. Anderson will follow up and amend as requested.

Overview: Included in the packet is the Village of Barrington 2021 - 2025 Strategic Plan. The Board and staff held several workshops in early 2020 to help answer the question "What is most important to the President and Board of Trustees?" Through strategic planning, the Board identified four high-stakes challenges: preserve and promote its character and small-town charm; provide excellent public services through infrastructure management and improvements; proceed with renewed economic development efforts throughout Barrington; and pursue sound financial practices and long-range financial planning.

2. Hart Road Path Improvements Phase 2 Engineering: Marie Hansen covered this topic. The Village is anticipating approval of the Preliminary Design Report (PDR) for the Hart Road Multi-Use Path and has coordinated with Lake County Department of Transportation (LCDOT) to incorporate the Village's proposed path on the County's proposed bridge structure over Flint Creek. Incorporation of the path on this structure eliminates the need for a separate, Village owned pedestrian bridge structure and significantly minimizes Village's maintenance responsibility in this area. Following this LCDOT coordination, the scope for the Village's Phase 2 Design work has been reassessed and a proposal for this work has been provided by Gewalt Hamilton Associates, Inc. who were selected for the Phase 2 Design work through the Village's federally approved Qualifications Based Selection Procedures.

3. Zoning Ordinance Text Amendment:

Summary: J. Tennant answered several questions relative to the pending Zoning Ordinance text amendment. The Board asked Staff to revisit the language relating to privacy screening or similar improvements on decks and in backyards in general and bring back revised language to the next meeting. The Board also asked Staff to modify the language relating to the number of lots needed to trigger ARC review of a new subdivision to be a minimum of five (5) lots.

Overview: Staff has worked to review Village Code sections in conjunction with Lake County Watershed Development Ordinance revisions and proposed Zoning Ordinance updates. Following review and discussion of these proposed changes with the Village Board, two code amendments are proposed: a code revision to allow for piped drainage connections into Village Storm Sewer and a code revision to eliminate the fee for a Certificate of Appropriateness for Historic District projects, in conjunction with Zoning Ordinance revisions.

4. **Drainage Variation - 425 Drury:** Marie Hansen covered this topic. The property at 425 Drury Lane has requested a variance from Village Code Section 9-8-4:B so as to allow for stormwater discharge from the property to drain into Village right-of-way. Section 9-8-4:B of Village Code requires all stormwater discharge systems to outlet within the Lot Setbacks as defined by Village Zoning Regulations. Due to a number of site-specific conditions, enumerated below, it is the opinion of Village Staff that the property at 425 Drury is unable to discharge stormwater within the defined lot setbacks without creating adverse drainage conditions to neighboring properties. In order to alleviate these adverse conditions, Village Staff supports a variance of the Storm and Surface Water Runoff code for 425 Drury, subject to specific conditions which have been identified.

Updates:

- a. **Projects:** 1) J. Lukowicz provided an update regarding the phosphorus removal facility at Public Works. 2) S. Anderson and J. Tennant provided an update regarding requests from restaurants in the Village. The discussion centered on temporary vs. permanent dining options as a result of Covid-19 social distancing requirements.
- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None
- b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Moran moved and Trustee Wondrasek seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], and Personnel [5 ILCS 120/2(c)(1)].

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, September 14, 2020. The time was 7:35 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 8:06 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Duncan to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, September 14, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 8:07 p.m.

Tony Ciganek, Village Clerk