

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, October 5, 2020**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:05 p.m. on Monday, October 5, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Scott Anderson, Village Manager; Melanie Marcordes, Assistant to the Village Manager; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Interim Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; and Patty Dowd Schmitz, Director of Communications and Community Engagement.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustee Emily Young and Patty Dowd Schmitz.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are the meeting minutes from the **September 8, 2020** Meeting of the President and Board of Trustees Closed Session.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Duncan to approve the Meeting Minutes of the President and Board of Trustees Closed Session from September 8, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **September 14, 2020** Meeting of the President and Board of Trustees Closed Session.

MOTION: A motion was duly made by Trustee Moran and seconded by Trustee Sholeen to approve the Meeting Minutes from the M Meeting of the President and Board of Trustees Closed Session from September 14, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **September 28, 2020** Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Moran to approve the Meeting Minutes of the Corporate Authorities from September 28, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Future Agenda Items

a. October 12, 2020

1. Shady Lane Drainage Improvements Project:

Summary: Marie Hansen covered this topic. She indicated that this project should rectify drainage and icing issues upon completion.

Overview: The Village budgeted for engineering and construction of Shady Lane Drainage Improvements this year to alleviate roadway and parkway drainage and icing issues. Engineering design was completed in early September and bids for construction were solicited and opened on September 24, 2020. The Village selected Edwin Hancock Engineering Co. to provide engineering services for the 2020 Drainage Program. As part of these services, design and contract documents for the Shady Lane Drainage Improvements were expedited to allow for coordination and construction of these budgeted improvements in 2020. The proposed work consists of installing approximately 360 feet of 8" storm sewer, drainage structures, and re-grading the Shady Lane parkway (Forest Avenue to Orchard Drive) to ensure positive drainage and alleviate roadway icing issues. \$60,000 is allocated for these improvements in the Village's 2020 Budget. Six contractors were solicited for bids and the Village received proposals from three of the qualified companies. Staff recommends awarding a contract to Ganziano Sewer and Water for an amount not to exceed \$46,102, as they were the lowest qualified bidder.

2. Public Works Fencing:

Summary: Jeremie Lukowicz reviewed this project. He discussed the rationale for the fencing in the Public Works storage yard. He also outlined the plans for trees which will be planted as part of this project.

Overview: After completion of the Dreamway Flint Creek Restoration Project, the Public Works storage area that houses large shipping containers, bulk materials, and oversized equipment is now exposed to the residential area and bike path. Prior to the completion of this project, this area was screened by trees and shrubs. Since this project included the removal of trees and scrubs in order for the creek banks to be stabilized, it has created unsightly views for the residents and patrons who use the bike path. Installation of a fence will provide security to the area and will screen this area from public view. Public Works requested proposals from multiple contractors, however, only two were able to perform the work while meeting the prevailing wage requirements. Staff recommends awarding a contract to Superior Fence Company for an amount not to exceed \$24,682.50, as they were the lowest qualified bidder.

Updates:

a. Projects:

- 1) Patty Dowd Schmitz provided an overview of the Pat McKillen concert which was held in the Metra parking lot on 10/2/2020. She indicated that the concert was a successful first-time event. 120 cars were admitted to the concert, and 319 people attended. She gave thanks to Public Works and the Police Department for their support. She mentioned that there is a potential opportunity to put on a similar concert on 10/30/2020.
- 2) **Capital Projects for 2021-2015.** Marie Hansen presented a spreadsheet with an overall view of capital projects for the next 5 years. Specific projects with capital costs were discussed. She will prepare an in-depth review with additional background information for the Committee of the Whole meeting on 10/12/2020.

b. **Administrative:** None.

c. **Intergovernmental Organizations:** None

d. **Legislative Matters:** None

Recurring Agenda Items

a. **Financial Reports:** Scott Anderson and Allison Chmelik led a discussion regarding the 2020 financial projections and the 2021 preliminary budget. Revenue losses to the Village due to the impact of Covid-19 were outlined. These revenue losses are similar to what other municipalities are experiencing.

b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Wondrasek moved and Trustee Lohmeyer seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], and Personnel [5 ILCS 120/2(c)(1)].

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, October 5, 2020. The time was 7:22 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 8:18 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Lohmeyer to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, October 5, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 8:24 p.m.

Tony Ciganek, Village Clerk