

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, October 12, 2020**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, October 12, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Scott Anderson, Village Manager; Melanie Marcordes, Assistant to the Village Manager; Marie Hansen, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Tom Gilbert, Technology Services Manager; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Interim Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; and Jim Bateman, Attorney,

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustee Emily Young.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are the meeting minutes from the **September 28, 2020** Meeting of the President and Board of Trustees Closed Session.

MOTION: A motion was duly made by Trustee Sholeen and seconded by Trustee Moran to approve the Meeting Minutes of the President and Board of Trustees Closed Session from September 28, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **October 5, 2020** Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Duncan and seconded by Trustee Wondrasek to approve the Meeting Minutes of the Corporate Authorities from October 5, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Presentation

- a. **Capital Improvement Plan:** Marie Hansen led this discussion topic. She presented an overview of the 2021 to 2025 Capital Improvement Plan for the Village. A summary of potential capital projects by year was reviewed. The Project Types and the corresponding dollar amounts were outlined. Additionally, the project types and the alignments with the Strategic Plan were noted. Trustee Lohmeyer thanked Development Services, Public Works and Finance for working together and developing this comprehensive Capital Improvement Plan.

Future Agenda Items

a. October 26, 2020

- 1&2. **2021 COW & Board Meeting Schedules:** Included on the agenda are the draft meeting agendas for both the Committee of the Whole and Board of Trustees meetings. These dates are to be reviewed for any potential conflicts and/or proposed changes.
3. **FOIA Officers:** As of January 1, 2010, the Freedom of Information Act (FOIA), as amended, requires the Village to designate one or more FOIA Officers to act on behalf of the Village. Each department has selected key staff members to act as FOIA Officers. Due to recent staffing changes, it is desirable that this designation be updated. Included on the agenda is a resolution designating FOIA officers.
4. **Cook County Health Inspections:** The Cook County Health Department provides inspections for food service establishments in the Cook County portion of the Village of Barrington. Annually, the Village enters into an agreement with Cook County, which commences on December 1st and extends through November 30th of the following year. There are no changes to the terms of the agreement as compared to prior years. The Board of Trustees must pass a Resolution authorizing President Darch to sign the intergovernmental agreement with Cook County. Last year we were charged a rate of \$100.00 per inspection for this service. This year the county is proposing the same rate of \$100.00 per inspection; marking the sixth year in a row with no rate change. It should be noted that the Village is reimbursed by the food service establishments for all inspection costs.
5. **Sale of Village Property:** The Village has surplus vehicles and equipment that need to be sold. The fleet inventory at Village Hall is being downsized due to current staffing levels. The vehicles that are no longer needed at Village Hall will be reassigned to replace older vehicles in other departments. Both the Police Department and Public Works each have a vehicle that is costing more to maintain than the value of the vehicle. Both vehicles in question are in need of expensive repairs to remain useful to the Village. Because these vehicles are being replaced by Village Hall vehicles, they can be sold. Public Works has several pieces of equipment that have outlived their usefulness, in addition to equipment that is no longer cost effective to maintain and has since been replaced. A list of equipment and vehicles to be sold are attached to the agenda memo.

Updates:

- a. **Projects:** None.
- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

Recurring Agenda Items

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

CLOSED SESSION:

CONSIDERATION RE: Trustee Sholeen moved and Trustee Duncan seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], and Personnel [5 ILCS 120/2(c)(1)].

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, October 28, 2020. The time was 6:45 p.m.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

The public portion of the meeting resumed at 6:52 p.m.

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Wondrasek to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, October 28, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:22 p.m.

Tony Ciganek, Village Clerk