

**MINUTES OF THE MEETING OF  
THE COMMITTEE OF THE WHOLE  
OF THE VILLAGE OF BARRINGTON  
For Monday, November 2, 2020**

**CALL TO ORDER**

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:00 p.m. on Monday, November 2, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

**ROLL CALL**

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, and President Karen Darch. Trustee Mike Moran was absent. The following personnel also attended the meeting: Scott Anderson, Village Manager; Melanie Marcordes, Assistant to the Village Manager; Marie Hansen, Director of Development Services; Tom Gilbert, Technology Services Manager; Jeremie Lukowicz, Director of Public Works; Allison Chmelik, Financial Services; Katrina Hanna, Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; Patty Dowd Schmitz, Director of Communication and Community Engagement; and Jim Bateman, Attorney. Additionally, the following personnel also attended the meeting: Reporter Gloria Casas.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustee Emily Young.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

**PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS:** None

**MINUTES**

Included on the agenda are the meeting minutes from the **October 12, 2020** Meeting of the President and Board of Trustees Closed Session.

**MOTION:** A motion was duly made by Trustee Sholeen and seconded by Trustee Lohmeyer to approve the Meeting Minutes of the President and Board of Trustees Closed Session from October 12, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, absent; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **October 26, 2020** Meeting of the Committee of the Whole.

**MOTION:** A motion was duly made by Trustee Wondrasek and seconded by Trustee Duncan to approve the Meeting Minutes of the Corporate Authorities from October 12, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, absent; President Darch, aye. President Darch declared the motion passed.

**Future Agenda Items**

**a. November 9, 2020**

**1. Audit Services.**

**Summary:** President Darch led this discussion topic. Allison Chmelik provided input.

**Overview:** Included on the agenda is a resolution authorizing a one-year extension of audit services with Lauterbach & Amen. In 2019, the Village Board authorized a contract with Lauterbach & Amen to provide professional auditing services for one year, with two consecutive one-year extensions through 2021. The cost for these services is \$21,800, which is a 2.8% increase over last year's audit fees. Also included in this agreement is a \$240 fee to conduct the TIF audit, which remains a flat rate for all three (3) years of the contract, if extended. The attached resolution authorizes this extension of the Lauterbach & Amen contract for the FY 2020 audit services.

2. **Landscape Maintenance Services.**

**Summary:** Jeremie Lukowicz led this discussion topic. He explained the services needed.

**Overview:** The Village currently maintains 118 landscape sites, totaling 80 acres. Bids for the 2021 - 2024 landscape maintenance seasons were received from five firms. Aronia Landscape submitted the lowest qualified bid of \$79,320.00 for FY 2021 and all references came back favorable. This bid is a small reduction (\$360) from the last four (4) years of landscape contracts with Alaniz. Included on the agenda is a resolution authorizing the execution of a contract with Aronia Landscape for the 2021 season.

**Updates:**

- a. **Projects:** None.
- b. **Administrative:** None.
- c. **Intergovernmental Organizations:** None
- d. **Legislative Matters:** None

**Recurring Agenda Items**

- a. **Financial Reports:** None.
- b. **BWH Report:** None.

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**CLOSED SESSION:**

CONSIDERATION RE: Trustee Sholeen moved and Trustee Duncan seconded a motion that the that the Corporate Authorities adjourn to Closed Session to discuss matters of Discussion of Minutes of Meetings Lawfully Closed [5 ILCS 120/2(c)(21)], and Security [5 ILCS 120/2(c)(8)].

**ROLL CALL:** Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, absent. President Darch declared the motion passed.

A voice vote was then called following which President Darch declared the motion to recess to closed session had been unanimously adopted and the meeting was recessed on Monday, November 2, 2020. The time was 6:24 p.m.

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**RESUMPTION OF PUBLIC PORTION OF THE MEETING**

**The public portion of the meeting resumed at 6:45 p.m.**

It was noted for the record that all Trustees who were present prior to the commencement of the closed session were still present.

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**Update:** J. Bateman led a discussion regarding an Economic Incentive Agreement.

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**ADJOURNMENT**

**MOTION:** A motion was duly made by Trustee Lohmeyer and seconded by Trustee Sholeen to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, November 2, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 6:47 p.m.

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Tony Ciganek, Village Clerk