

**MINUTES OF THE MEETING OF
THE COMMITTEE OF THE WHOLE
OF THE VILLAGE OF BARRINGTON
For Monday, December 7, 2020**

CALL TO ORDER

The regular meeting of the Board of Trustees sitting as a Committee of the Whole was called to order by Village President Darch at 6:01 p.m. on Monday, December 7, 2020 at 200 S. Hough Street, Village Board Room, Barrington, Illinois.

ROLL CALL

Upon roll being called the following answered present: Trustees Jason Lohmeyer, Todd Sholeen, Jennifer Wondrasek, Kate Duncan, Emily Young, Mike Moran, and President Karen Darch. The following personnel also attended the meeting: Scott Anderson, Village Manager; Marie Hansen, Director of Development Services; Jennifer Tennant, Assistant Director of Development Services; Katrina Hanna, Director of Financial Services; Dave Dorn, Police Chief; John Christian, Fire Chief; Patty Dowd Schmitz, Director of Communication and Community Engagement; Heather McGovern, Human Resources Manager; Allison Chmelik, Financial Services; Jeremie Lukowicz, Director of Public Works; Melanie Marcordes, Assistant to the Village Manager; and Jim Bateman, Attorney. Additionally, the following person was also in attendance: Nick Pitzferro, a Barrington High School student.

In compliance with the provisions of Chapter 11, "Rules for Participation in Meetings via Electronic Means" of Title 1, "Administration", of the Village of Barrington Village Code, the following participated in said meeting via electronic means: Trustees Kate Duncan, Emily Young, and Mike Moran; J. Tennant, D. Dorn, P. Dowd Schmitz, J. Bateman, J. Christian, H. McGovern, M. Hansen, J. Lukowicz, and N. Pitzferro.

Section 6 of Executive Order 2020-7 signed by Governor J.B. Pritzker suspended provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body. This Executive Order is titled as follows: "Executive Order in Response to COVID-19 (COVID-19 Executive Order No. 5)". This Executive Order was issued on March 16, 2020.

PERSONS TO BE HEARD FROM THE FLOOR – CITIZEN'S REGISTRATION/COMMENTS: None

MINUTES

Included on the agenda are the meeting minutes from the **November 9, 2020** Meeting of the President and Board of Trustees Closed Session.

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Sholeen to approve the Meeting Minutes of the President and Board of Trustees Closed Session from November 9, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, aye; President Darch, aye. President Darch declared the motion passed.

Included on the agenda are the meeting minutes from the **November 23, 2020** Meeting of the Committee of the Whole.

MOTION: A motion was duly made by Trustee Wondrasek and seconded by Trustee Sholeen to approve the Meeting Minutes of the Corporate Authorities from November 23, 2020 sitting as a Committee of the Whole, via an omnibus vote, as presented.

ROLL CALL: Trustee Lohmeyer, aye; Trustee Sholeen, aye; Trustee Wondrasek, aye; Trustee Duncan, aye; Trustee Young, aye; Trustee Moran, absent; President Darch, aye. President Darch declared the motion passed.

Current and Future Agenda Items

a. December 14, 2020

1. Tree Maintenance. President Darch discussed this item.

Included on the agenda is a resolution authorizing the approval of a contract with Tree "R" Us, Inc for 2021 tree maintenance services. The Village currently maintains over 8,000 parkway trees within the public way. On November 1, 2020, the Village requested bids for the years 2021, 2022, 2023 and 2024 tree maintenance. Eight (8) firms requested a copy of the existing tree maintenance contract and two (2) submitted a sealed bid on November 18, 2020. Trees "R" Us submitted the lowest bid, references all came back favorable and they meet all Village requirements. This firm has been the Village's tree maintenance contractor for the last 4 years and remains in good standing and, therefore, staff is recommending approval of this contract.

Updates

a. **Projects:**

201 S Grove Avenue. Jennifer Tennant led this discussion topic.

At the December 14th Village Board meeting, a proposed special use planned development amendment will be included on the agenda for both a receive and place on file and for final consideration. The subject property is currently governed by an existing special use planned development ordinance and consists of three main properties, including the Harris/BMO Bank facility, the lower parking lot, and the Grove Avenue parking lot. The new proposal expands the permitted uses in the building to allow professional offices on all floors of the building and allows for the subdivision of the building into office condominiums. In addition, the Village (as a co-petitioner on the application) is requesting that the Grove Avenue parking lot is removed from the planned development due to the acquisition of the lot by the Village. Additional details regarding the proposed planned development are included in the attached agenda memo.

2021 Proposed Budget: Scott Anderson, Katrina Hanna and Allison Chmelik reviewed the 2021 proposed operating budget. The proposed operating budgets for each individual department were covered in the review. President Darch requested additional details regarding the Miscellaneous line item in each departmental budget. S. Anderson will follow up on this request. A budget hearing will be held, and the budget will be adopted at the December 14,2020 Board of Trustees Meeting.

b. Administrative: None.

c. Intergovernmental Organizations: None

d. Legislative Matters: None

Recurring Agenda Items

a. Financial Reports: None.

b. BWH Report: None.

ADJOURNMENT

MOTION: A motion was duly made by Trustee Lohmeyer and seconded by Trustee Wondrasek to adjourn the Regular Meeting of the President and Board of Trustees sitting as a Committee of the Whole on Monday, December 7, 2020.

A voice vote was then called following which President Darch declared the motion to adjourn had been unanimously adopted and the meeting was adjourned. The time was 7:14 p.m.

Tony Ciganek, Village Clerk