



Development Services Department • 200 South Hough Street, Barrington, IL 60010
Phone (847) 304-3460 • Fax (847) 381-1056 • www.barrington-il.gov

Demolition Permit Submittal Requirements

Two (2) copies of each of the following documents are required at the time of submittal:

1. **Completed Construction Permit Application.** Incomplete permit applications will not be accepted.
2. **Written Demolition Plan.** A written demolition plan should include the estimated start date, completion date, fencing plan, tree preservation and water/sewer disconnections (if applicable). If immediate reconstruction is not taking place, a site restoration plan shall also be outlined in the written demolition plan.
3. **Plat of Survey.** The following items must be marked on the plat of survey:
 - Silt fence for erosion control
 - Fencing of lot
 - Fencing for tree protection – on lot and parkway
 - Restroom facilities
4. **Completed Demolition Checklist.** The demolition checklist is provided by the Village of Barrington and must be completed and signed by property owner or permit applicant. A permit for demolition will not be issued until a completed and signed demolition checklist is submitted.
5. **Cook County Demolition Permit.** If the structure being demolished is located in Cook County, a separate demolition permit must be obtained directly from Cook County. A copy of the Cook County demolition permit must be submitted with the permit application. It is the sole responsibility of the property owner to obtain said permit prior to applying for a Village demolition permit. Properties located in Lake County are not required to obtain a County demolition permit. The Cook County demolition permit application can be downloaded from the Cook County website:
http://www.co.cook.il.us/portal/server.pt/community/environmental_control/291/permits.
Please be advised that your permit will not be issued until the County demolition permit has been issued, if required.
6. **Proof of Utilities Disconnection.** It is the responsibility of the applicant to arrange for all utilities to be disconnected. Gas, electric, telephone and cable services shall be disconnected by the company providing the service. Written proof of disconnection shall be provided as a part of the demolition permit application. Please be advised that your permit will not be issued until all utility services have been disconnected.
7. **Water & Sewer Disconnection.** It is the responsibility of the applicant to disconnect the water and sewer services. Written confirmation that the disconnections will be completed must be included with the written demolition plan. An inspection is required once the disconnections are complete. Instructions for scheduling the disconnection inspection will be provided when the demo permit is issued.
8. Demolition permits require a cash bond to be posted, to ensure that the work will be properly completed and Village property is not damaged.
9. Demolition permits may be combined with the permit for the reconstruction project, if applicable. However, all of the aforementioned documents shall be submitted as a part of the permit application.