



BARRINGTON
Be Inspired

Demolition Permit Submittal Requirements

Two (2) copies of each of the following documents are required at the time of submittal:

1. **Completed Construction Permit Application.** Incomplete permit applications will not be accepted.
2. **Written Demolition Plan.** A written demolition plan should include the estimated start date, completion date, fencing plan, tree preservation and water/sewer disconnections (if applicable).
3. **Plat of Survey.** The following items must be marked on the plat of survey:
 - Silt fence for erosion control
 - Fencing for tree protection inc. parkway trees
 - Fencing of lot
 - Restroom facilities
4. **Completed Demolition Checklist & Proof of Utilities Disconnection.** The demolition checklist must be completed and signed by property owner or permit applicant. It is the responsibility of the applicant to arrange for all utilities to be disconnected. Gas, electric, telephone and cable services shall be disconnected by the company providing the service. Written proof of disconnection shall be provided as a part of the demolition permit application. A permit for demolition will not be issued until all utilities are disconnected and a completed and signed demolition checklist is submitted.
5. **Water & Sewer Disconnection.** It is the responsibility of the applicant to disconnect the water and sewer services. Written confirmation that the disconnections will be completed must be included with the written demolition plan. An inspection is required once the disconnections are complete. Instructions for scheduling the disconnection inspection will be provided when the demo permit is issued.
6. **Cook County Demolition Permit.** If the structure being demolished is located in Cook County, a separate demolition permit must be obtained directly from Cook County. A copy of the Cook County demolition permit must be submitted with the permit application. It is the sole responsibility of the property owner to obtain said permit prior to applying for a Village demolition permit. Properties located in Lake County are not required to obtain a County demolition permit. Please be advised that your permit will not be issued until the County demolition permit has been issued, if required.
7. **Demolition without Redevelopment.** If immediate redevelopment of the subject property is not proposed, a site restoration/grading plan shall also be required. The following additional requirements shall apply per Zoning Ordinance Section 4.10:
 - The entire building, including foundation must be removed. Any basement areas must be infilled with structurally sound clean soil fill;
 - All driveways and parking areas must be removed;
 - All drive aisles, aprons and or depressed curbs located on Village streets shall be removed and replaced with standard curb;
 - All utility stubs shall be fully removed to the main lines of the Village system;
 - The entire site shall be restored, at a minimum, with a seed blanket and erosion control measures. A grading plan may be required when determined necessary by the Director of Development Services;
 - A landscape plan shall be submitted for review and approval by the Director of Development Services;
 - A maintenance plan shall be submitted for review and approval by the Director of Development Services, which plan shall describe how the site will be maintained as a vacant lot.